

History of the State Library of Queensland

1896	1898	1899	1902	1903	1907	1923
The Brisbane Public Library is established in William Street. The Library's collection, purchased by the Queensland Government from the private collection of Mr Justice Harding, is managed by a Board of Trustees chaired by Queensland's Chief Justice, Sir Samuel Griffith.	The Brisbane Public Library is renamed the Public Library of Queensland.	The Public Library of Queensland collection is catalogued using the Dewey Decimal Classification System (first use in an Australian library).	On 29 April, the Public Library of Queensland officially opens and its collections are made available to the public.	The Acting Public Librarian, Evan Roland Jones, is dismissed for misappropriating funds.	The Public Library of Queensland is first wired for electric power.	In Brisbane's centenary year, the State Government collects money to commemorate John Oxley discovering the site of Brisbane. £2,500 left over is used to purchase 6,000 books for the Oxley Memorial Library.
1934	1943	1946	1947	1951	1954	1963
The Oxley Memorial Library opens, as a centre for research relating to Queensland.	Queensland Parliament passes the <i>Libraries Act</i> , establishing the Library Board of Queensland to manage the operations of the Public Library of Queensland, and coordinate and improve library facilities throughout the state of Queensland.	The Library Board of Queensland undertakes to staff and finance the Oxley Memorial Library collection, which is now known as the John Oxley Library.	The position of State Librarian is created, and James L. Stapleton is appointed Queensland's first State Librarian. The Library Board of Queensland establishes the Country Extension Service (CES), to provide a library service to individuals living outside the Brisbane metropolitan area.	During the celebrations for the 50th anniversary of Australian Federation, the Library Board of Queensland promotes high quality library services to country residents by establishing a model children's library, which travels throughout the State via the rail network.	The Library Board of Queensland begins providing library services to Aboriginal and Torres Strait Islander communities, with loans to Woorabinda, Cherbourg, and Palm Island libraries, and to schools on Darnley, Thursday and Yorke Islands in the Torres Strait.	A Rare Books Collection is first formed.
1966	1970	1971	1972	1973	1974	1975
The Public Library of Queensland in William Street is remodelled, giving it an extra floor and an extended mezzanine.	Sydney Lawrence (Lawrie) Ryan is appointed State Librarian.	The Public Library of Queensland is formally renamed the State Library of Queensland.	A Public Library Service is established to liaise with local authorities regarding their public libraries. Qualified staff subsidy is also established.	Thursday Island and Cooktown are the first libraries to join what is later to become the Country Lending Service.	Brisbane flood destroys books at South Brisbane – with water rising to nearly two metres. Over 80% of the stock is damaged. The silt damage makes restoration impossible. Flood insurance payments (taken out only months before) helps to establish a new subsidy scheme for small local authorities.	The Queensland Government announces the construction of the Queensland Cultural Centre at South Bank, of which Stage 4 is to be a new State Library of Queensland.
1988	1995	1997	2000	2001	2002	2003
The State Library in William Street closes with the move to its new South Bank site. James Hardie Industries presents the James Hardie Library of Australian Fine Arts to the Library Board of Queensland. Des Stephens is appointed State Librarian.	In October, the State Library of Queensland launches its own Internet site.	The Queensland Government provides the State Library of Queensland with \$2.3M over three years for the OPAL (Online Public Access in Libraries) Project to assist public libraries to introduce or expand Internet services for the community.	Premier Peter Beattie announces the \$260M Millennium Arts Project which includes a major redevelopment of the existing State Library building (Millennium Library Project).	Appointment of Lea Giles-Peters as State Librarian. Lea is the first female State Librarian in the 99 year history of the State Library of Queensland.	State Library of Queensland Centenary celebrations.	Eight Indigenous Knowledge Centres established in the Cape York and Torres Strait regions. Work continues on the Millennium Library Project, including relocation of services and staff during construction.

Heads and tales

The cast may be minus a star or two, but this sporting heroes show is worth seeing, says Robert Craddock

FAMOUS Queensland wicket-keeper Ian Healy may have retired from cricket three years ago, but the locals are still cheering for him.

The omission of a photo of Healy from the sports memorabilia exhibition 100 Not Out, which celebrates the century of Queensland's favorite sport, has caused ripples among fans.

Picture web

UNIQUE past and present images of Queensland have been made available for viewing through the State Library's new 'Picture Queensland' website, launched as part of the 100 Not Out exhibition.

photos have been provided by The John Oxley Library and The Courier-Mail.

It says a photo of black people, though the magnetism of the World Troca

A Aboriginal boxer Jerry Jeru who was born at Jimboona Station at Dalby in 1874 and, who

Regional consultation on public libraries

STATE Librarian, Ms. Lea Giles-Peters and Lunn Consulting Director, Dr. Veronica Lubb meet with Local Government representatives in Longreach last Friday as part of a regional consultation with public libraries.

Ms. Giles-Peters said that every three years, grants to public libraries from the State Government are reviewed.

As part of the review, regional consultations with Local Government and

Tropical by design wins

Anna King Murdoch
Brisbane

Work on two of the most exciting cultural buildings in Brisbane in the past 20 years — the Queensland Gallery of Modern Art and the extension to the State Library — will start early next year.

Both additional Queensland Cultural Centres in the Brisbane city, they will cost \$260 million.

Manuscript donated

A manuscript of his by artist Ray Crooke has been donated to the State Library of Queensland.

An inspiration for many, he portrayed his experiences on the Torres

has designed angles to people and pay credo Gunn believe to fol rather

Indigenous Knowledge Centres

The State Library of Queensland will open 31 Indigenous Knowledge Centres as part of its three-year plan to improve Indigenous access to information.

Over the next three years the State Library will consult and negotiate with local communities to develop the infrastructure to provide training programs, help to preserve local history, ensure the centre is a community meeting place and provide employment opportunities.

As part of the three-year plan, the State Library of Queensland will also provide an advisory service to

Across the Coral Sea

The State Library of Queensland's Across the Coral Sea exhibition gives people a unique insight into the lives of Queenslanders in the nineteenth century. Presented in conjunction with the Queensland Arts Council and the Queensland Graphic Arts Council, the exhibition will be open from Wednesday 25 October to Sunday 2 November 2002.

Manager of QAC highlights the role of Queensland. "Australian South Queensland history as the exhibition reflects the 32 historical images the actual daily lives of the exhibition, while Those who returned to their home Across the Coral Sea was An initiative of the

Sometimes SCARY

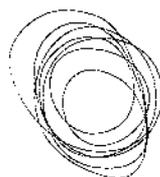
Rachel Rutter's story, about a girl's terrible initiation into a grown

world of fear, is the winner

of the 2002 Queensland State Library Young Writers Award

Contents

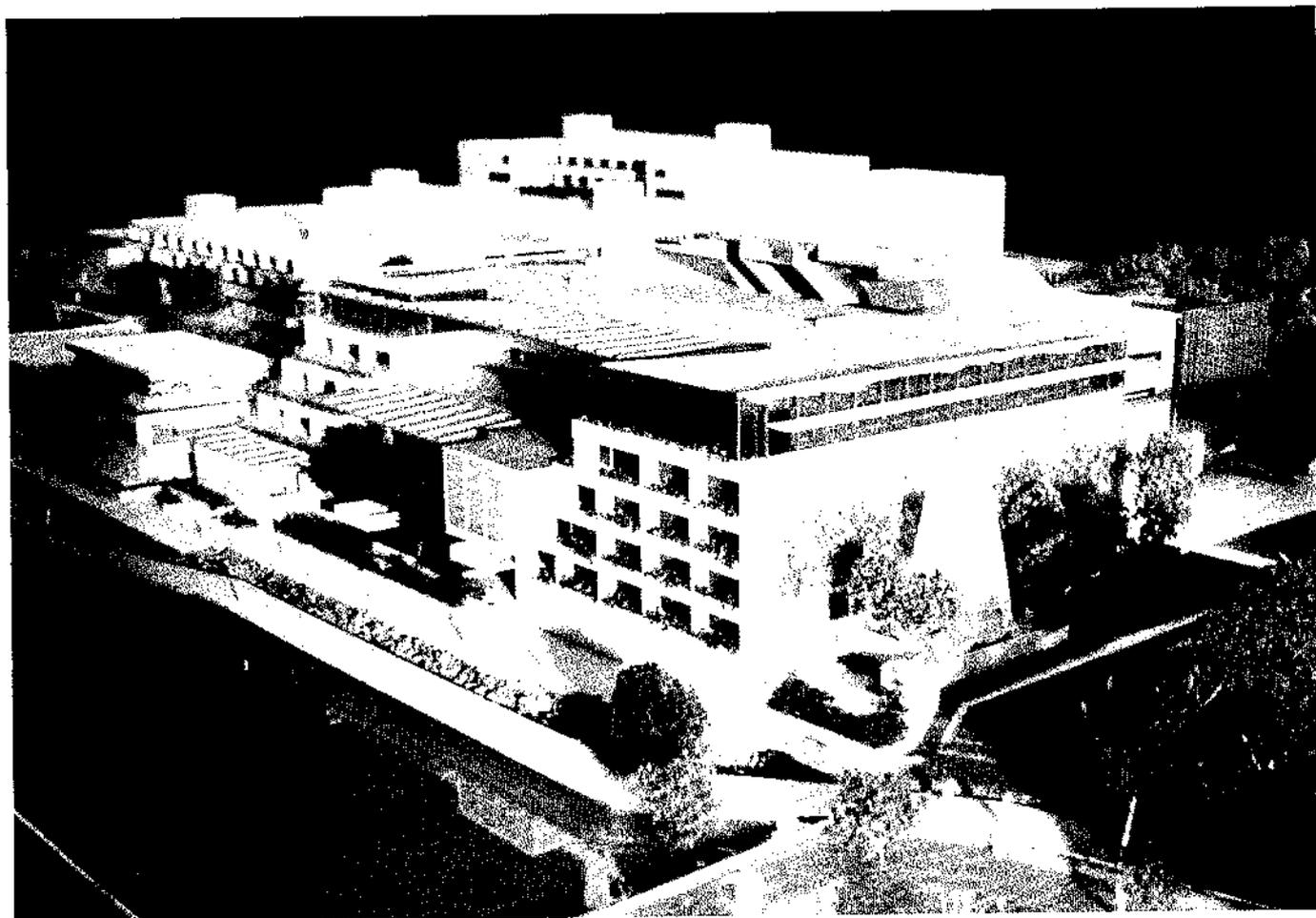
Organisational Profile	2
Chairperson's Report	3
State Librarian's Report	4
Queensland Library Foundation	5
Library Board of Queensland	6
Organisational Structure	8
Millennium Library Project	9
Our Goals	11
• Goal 1	14
• Goal 2	26
• Goal 3	28
• Goal 4	30
Financial Report	35



building tomorrow's
library today

Library Board of Queensland
Annual Report
for the year ended 30 June 2003.

© State Library of Queensland 2003



Model of the new State Library of Queensland building

Organisational Profile

As Queensland's major public reference and information library, the State Library provides a diverse range of services to the people of Queensland. Queenslanders make an estimated five million visits to the State Library annually either in person or via the Internet. Each year, State Library staff answer almost 100,000 information enquiries and lend approximately 500,000 books and information resources to the State's public libraries and other institutions.

Our Vision

Smart libraries build smart communities

Our Mission

Lead the development of a Smart Library Network of physical and virtual spaces, creatively linking Queenslanders to information, knowledge and each other.

Our Values

The following values underpin our vision and mission:

A State Library for all Queenslanders

Acknowledge diversity in Queensland communities and work to develop equitable and accessible services and programs meeting the information and recreation needs of all Queenslanders.

Responsive client service

Commit to timely and appropriate service delivery that meets the needs of Queenslanders.

Empowering communities

Acknowledge the diversity of skills in communities and work to build capacity through improved information literacy and lifelong learning opportunities.

Making a difference

Encourage staff and communities to take responsibility for innovation and learning.

Working together

Engage in internal and external partnerships for resource sharing, knowledge sharing and service delivery.

Respecting others

Facilitate social cohesion and recognise the contributions of all Queenslanders.

Value for money

Improve the management of our resources and infrastructure.

Key roles of the State Library include:

- providing information services to Queensland communities
- collecting, arranging, preserving and providing access to Queensland's documented heritage
- promoting public library services for all Queenslanders
- encouraging and facilitating the use of public libraries
- providing funding and support services to public libraries
- supporting and encouraging the provision of Indigenous library services
- promoting cooperation in the library sector to enhance Queensland's public library network
- providing advice and assistance on matters connected with libraries to Local Government and other public authorities.

The State Library provides:

- reference and general collections – books, magazines, newsletters, newspapers, CD-ROMS and electronic resources
- Collections of the John Oxley Library, James Hardie Library of Australian Fine Arts and audiovisual, family history, maps and music resources
- provision of books and other resource material to public libraries throughout Queensland including specialist services in a number of areas, for example, young people, information literacy and mobile libraries
- public programs and exhibitions, including exhibition loans to schools, museums and other community organisations
- free Internet training throughout Queensland delivered by the *BHP Billiton skills.net roadshow Queensland*, now in its third year
- Indigenous library services including the establishment of Indigenous Knowledge Centres in Cape York and Torres Strait regions and increasing the employment and training opportunities for Indigenous peoples in libraries.

The State Library of Queensland's policy, *Smart libraries build smart communities: Future directions of the State Library of Queensland* was endorsed by Cabinet in October 2001. The policy focuses on the State Library, in partnership with Local Government, creating a Smart Library Network, with the State Library as a hub to the network of Queensland public libraries. The Smart Library Network supports the social, economic and cultural development of Queensland communities and provides increased opportunities for Queensland people to access and engage with technology, information and unique cultural heritage collections. It also provides increased opportunities for community education and training.

The Millennium Library Project involves a major redevelopment of the physical infrastructure of the State Library. In addition, it will provide the opportunity to transform the State Library from a paper-based repository and reference service to a dynamic physical and virtual library providing access for all Queenslanders to a vast array of information.

Chairperson's Report

I am pleased to present this report on the activities and performance of the State Library of Queensland for the 2002-03 financial year.

As the governing body of the State Library, one of the aims of the Library Board of Queensland is to encourage and facilitate the use of public libraries of all descriptions throughout the State.

The Library Board established a steering committee and appointed an independent consultant to evaluate the State Library's model of service delivery to Queensland public libraries. Consultation was undertaken with State Library staff, Queensland public libraries, Local Government and Indigenous stakeholders. The recommendations in the resulting report, *Strategic Policy Options for the Smart Library Network Review*, will lead to a stronger partnership between the State Library and Local Government, with greater access to library and information services for Queensland communities.

This Review recognises that the Indigenous Knowledge Centres are an important part of the Smart Library Network. The State Library continues to work with Aboriginal and Torres Strait Community Councils to establish Indigenous Knowledge Centres in communities throughout Queensland to improve library service delivery and access for Indigenous peoples across the State.

In the past financial year, eight Indigenous Knowledge Centres were established in partnership with Aboriginal and Torres Strait Community Councils and local community members to provide library services tailored to community needs and act as a meeting place for the community. Official launches were held for two Indigenous Knowledge Centres in the Torres Strait: Mabuag Island and Erub (Darnley Island) and three in Cape York: the Binal Mungka Bayen Knowledge Centre in Wujal Wujal, Lockhart River and New Mapoon. Three more Indigenous Knowledge Centres were established with official launches planned for next year.

Over many years the Library Board has been heavily involved in the Queensland Government's Millennium Library Project, a visionary redevelopment that will enable the State Library to meet its corporate goals. These goals, set out in the State Library's *Future Directions* policy, when realised, will greatly expand the range of services to the public and the State Library's capacity to provide leadership to an extensive public library network.

This has been my first year as Chairperson of the Library Board. I would like to thank the Library Board for the commitment and enthusiasm with which each member has taken up the State Library's challenges; the State Librarian and staff for their professional skills and the dedication they bring to their work; and the Queensland Library Foundation and its supporters for their ongoing enthusiasm for the State Library.



Emeritus Professor Roy Webb, AO
Chairperson
Library Board of Queensland



“The State Library continues to work with Aboriginal and Torres Strait Community Councils to establish Indigenous Knowledge Centres in communities throughout Queensland to improve library service delivery and access for Indigenous peoples across the State.”

State Librarian's Report

The State Library of Queensland is committed to the belief that an empowered and progressive society depends on creative thinking and the sharing of knowledge.

We are reminded, especially in times of racial tension and intolerance, of the important role that libraries play in providing free access to information; contributing to informed, open and vigorous discussion; inspiring learning, creativity and the free exchange of ideas.

Our role at the State Library is to serve as the state's leading public information and research centre and custodian of Queensland's documentary heritage and a hub for an extensive statewide public library network. Through this network of 334 libraries, large and small, the State Library provides a platform for lifelong learning, skills enhancement, economic, social and cultural development.

Ours is a state that, according to the 2001 census, is home to people from more than 145 countries using 120 languages, excluding Indigenous languages. Our goal is to ensure that this cultural diversity is reflected in our library services, information resources, collections, programs and in our staff.

In order to achieve these goals, a number of projects and reviews have been undertaken over the last year including reviews of the John Oxley Library; Queensland Library Foundation; Information and Communications Technology; and the State Library's collections.

An extensive review of the State Library's model of service delivery to Queensland public libraries was conducted, leading to the release of a report, *Strategic Policy Options for the Smart Library Network Review*.

One of the most significant ongoing projects is the redevelopment of the State Library through the Millennium Library Project. The redeveloped State Library, expected to be completed in 2005, will effectively double in size and be transformed into a more accessible and inclusive place. The redeveloped State Library will offer greater access to collections, new services for, young people and Indigenous peoples, more space for readers and more activities across the State. The future of the State Library is about balancing print and digital media and being web-focused.

During the year, we have made considerable progress in implementing our *Smart libraries build smart communities: Future directions of the State Library of Queensland* policy, realising the outcomes of lifelong learning, social cohesion, cultural identity and economic development. The development and implementation of the Indigenous Library Services Strategy is a major achievement in 2002-03.

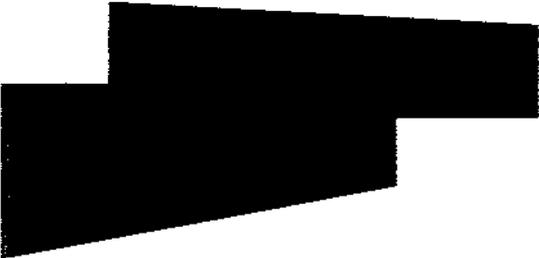
The State Library also supports lifelong learning through the development of programs to train and empower Queenslanders in the use of information technology. This philosophy can be found in projects such as the State Library's award-winning *BHP Billiton skills.net roadshow Queensland*, now in its third year, which delivers free Internet training throughout Queensland.

With the successful implementation of the library management system *Voyager*, our catalogue is now available via the Internet, meaning it is accessible from anywhere anytime. The *ENCompass* digital library management system went live with the launch of the *Rawson Archive*, *The Johnstone Gallery Archive* and *Picture Queensland* websites.

I would like to thank the Library Board, the Queensland Library Foundation and especially staff for their support and commitment during this exciting and challenging time.



Lea Giles-Peters
State Librarian



The State Library of Queensland is committed to the belief that an empowered and progressive society depends on creative thinking and the sharing of knowledge.

Queensland Library Foundation President's Report

It has been another wonderful year of achievement for the Queensland Library Foundation and the State Library of Queensland. The Foundation has continued to make considerable progress in its fundraising with a number of important projects being delivered throughout the year.

The Queensland Library Foundation continues its efforts to assist the State Library to do what it does best – collect, preserve and make available information of importance to Queenslanders.

One of the highlights of 2002-03 was the *BHP Billiton Skills.net roadshow Queensland* – an Internet training project that is delivering free training to regional and rural Queensland. The project continues to take its message and opportunities across the State to great acclaim. Our partners in the roadshow, BHP Billiton, IPEX Information Technology Group and Telstra Country Wide also see this project as an excellent opportunity to engage with people at a personal level.

The Foundation also continues its work to bring back to Queensland important historical material. *The Rawson Archive* exhibition and website was launched this year. This again demonstrates the importance of our corporate partners, such as Dalrymple Bay Coal Terminal P/L and the Foundation's commitment to projects benefiting Queenslanders. This collection of material is now available online, with an exhibition provided to the City of Mackay, for use within the region where the Rawson family spent many years.

Planning for the redevelopment of the State Library has also been a significant project and I congratulate the State Librarian Lea Giles-Peters for the progress made so far. The new State Library building and the services that it will deliver will be of major benefit to us all. Already the opportunities which will be available for private and commercial support for the building are being explored by the Foundation and the State Library.

The Foundation Partners has continued to grow and remains an enthusiastic group committed to the advancement of the State Library of Queensland and its collections. We gratefully appreciate their support.

We are also very grateful to our two Life Members John Reid, AO and Pat Corrigan, AM who continue to be great sources of support. To our Foundation Members and Custodians – I thank you too for your ongoing commitment.

Finally, I thank the members of the Library Board of Queensland, the Foundation Councillors, and staff who have shown such interest and commitment to the State Library during the past year.

I look forward to next year with much optimism and determination and I am confident the Queensland Library Foundation can continue to deliver wonderful opportunities for the State Library.



Neil Roberts
President
Queensland Library Foundation



Signature image from the Rawson Archive exhibition

The Queensland Library Foundation was established by the Library Board of Queensland under the powers as defined by section 22 of the *Libraries Act 1988*. The Foundation operates as a Company Limited by Guarantee and is subject to audit by the Queensland Audit Office. In keeping with Corporation Law the Queensland Library Foundation produces its own Annual report and associated audited Financial Statements, which are available from the Foundation Office. In 2002-03, the Queensland Library Foundation's Financial Statements have been consolidated into those of the parent entity, the Library Board of Queensland consistent with Queensland Audit Office advice based on AAS 24.

Library Board of Queensland

The Library Board of Queensland is the governing body of the State Library of Queensland and draws its powers from the *Libraries Act 1988*. The Library Board has adopted a Code of Conduct which all members uphold. During the past year there were no violations of this code.

The functions of the Board are to:

- a) promote the advancement and effective operation and coordination of public libraries of all descriptions throughout the State
- b) to encourage and facilitate the use of public libraries of all descriptions throughout the State
- c) promote mutual cooperation among persons and bodies in Queensland responsible for libraries of all descriptions and between such persons and bodies in Queensland and outside Queensland in order to enhance library and archival collections generally and to encourage their proper use
- d) control, maintain and manage the State Library; to enhance, arrange and preserve the library, archival and other resources held by it and to exercise administrative control over access to the resources
- e) control, manage and maintain all lands, premises and other property vested in or placed under the control of the Board
- f) supervise in their duties all persons appointed or employed under this Act
- g) collect, arrange, preserve and provide access to a comprehensive collection of library, archival and other resources relating to Queensland or produced by Queensland authors
- i) provide advice, advisory services and other assistance concerning matters connected with libraries to Local Governments or other public authorities
- j) perform the functions given to the Board under another Act

- k) perform functions that are incidental, complementary or helpful to, or likely to enhance the effective and efficient performance of, the functions mentioned in paragraphs (a) to (j)
- l) perform functions of the type to which paragraph (k) applies and which are given to the Board in writing by the Minister.

Board Membership

Emeritus Professor Roy Webb, AO (Chairperson)

Cr Ann Bunnell (Deputy Chairperson from 17 October 2023)

Chelsea Bond

Terence Callaghan

Sue Gough

Janice Rickards

Susan Richer

Dr Marie Siganto

Lilla Watson

The Library Board is committed to improving access to information and knowledge for all Queenslanders. The Board periodically meets outside of Brisbane to keep informed about local issues and to strengthen relationships with local councils and the community. Throughout the year, eleven Board meetings were held, including one at Charters Towers and one at Logan.

Visits to Palm Island, Charters Towers and Townsville provided valuable opportunities to engage with the community. Another significant purpose of the Library Board's visit to Townsville was for the launch of the exhibition *A Gift of Presence – The Spirit of Reconciliation*, officiated by Library Board member and Townsville Acting Mayor, Cr Ann Bunnell at the Aitkenvale Library. The exhibition consists of photographs and statements on reconciliation by over 40 Queenslanders.

Library Board members represented the State Library at conferences, new library openings and other official functions throughout the year.

Nine committees were established to advise and inform the Library Board on issues that arise within the scope of each committee. The Library Board thanks all committee members for their time and expertise.

Emeritus Professor Roy Webb, AO



Cr Ann Bunnell



Chelsea Bond



Terence Callaghan



Sue Gough



Janice Rickards



Susan Richer



Dr Marie Siganto



Lilla Watson



Committee Members

(As at the last meeting of 2002-03)

Audit and Risk Management Committee

The Committee acts as an independent advisory committee to the Library Board in order to assist in the effective discharge of the responsibilities of the statutory body contained in the *Financial Administration and Audit Act 1997*, the *Financial Management Standard 1997*, the *Libraries Act 1988* and other relevant legislation.

Cr Ann Bunnell, Library Board of Queensland (Chairperson)

Lea Giles-Peters, State Library of Queensland

Maree Pickering, Department of Premier and Cabinet

Arto Rissanen, State Library of Queensland

Dr Marie Siganto, Library Board of Queensland

Bruce MacGregor, State Library of Queensland (Executive Officer to the Committee)

Collections Committee

The Committee provides advice to the Library Board on policy issues pertaining to the State Library's collection, with particular regard to its maintenance, preservation, development and use.

Sue Gough, Library Board of Queensland (Chairperson)

Lea Giles-Peters, State Library of Queensland

Madeleine McPherson, University of Southern Queensland

Spencer Routh

Professor Peter Spearritt, The Brisbane Institute

Dr Nancy Underhill

Vicki McDonald, State Library of Queensland (Executive Officer to the Committee)

Finance Committee

The Committee provides advice to the Library Board on the effective discharge of its responsibilities under the *Financial Administration and Audit Act 1997*, the *Financial Management Standard 1997* and the *Libraries Act 1988*.

Emeritus Professor Roy Webb, AO, Library Board of Queensland (Chairperson)

Lea Giles-Peters, State Library of Queensland

Mark Gray, Macquarie Bank Limited

Bruce MacGregor, State Library of Queensland

Janice Rickards, Library Board of Queensland

Val Johnston, State Library of Queensland (Executive Officer to the Committee)

Indigenous Advisory Committee

The Committee provides advice to the Library Board on policy and strategic issues concerning library and information service provision for Indigenous peoples.

Lilla Watson, Library Board of Queensland (Chairperson)

Natalie Alberts, Musgrave Park Cultural Centre

Rose Elu, Department of Aboriginal and Torres Strait Islander Policy

Kathy Frankland, Department of Aboriginal and Torres Strait Islander Policy

Lea Giles-Peters, State Library of Queensland

Jackie Huggins, University of Queensland

Arto Rissanen, State Library of Queensland

Diane Vance, State Library of Queensland

Sandi Taylor, State Library of Queensland (Executive Officer to the Committee)

Information Steering Committee

The Committee provides advice to the Library Board on the development of the State Library's information management capabilities.

Janice Rickards, Library Board of Queensland (Chairperson)

Dr Paul Campbell, ICE Media

Michael Cook, Department of Innovation and Information Economy

Peter de Haas, Gibson Qusi

Jane Hunter, Distributed Systems Technology Centre

Lea Giles-Peters, State Library of Queensland

Bruce MacGregor, State Library of Queensland

Mike Bishop, State Library of Queensland (Executive Officer to the Committee)

Millennium Library Project Corporate Governance Committee

This Committee was formally disbanded by the Library Board on 19 June 2003 and its responsibilities allocated to the Audit and Risk Management Committee and the Library Board.

Emeritus Professor Roy Webb, AO, Library Board of Queensland (Chairperson)

Ross Elliott, Brisbane Marketing

Lea Giles-Peters, State Library of Queensland

Bronwyn Halliday, State Library of South Australia

Susan Richer, Library Board of Queensland

Neil Roberts, Queensland Library Foundation

Dr Marie Siganto, Library Board of Queensland

Glenn Bourner, State Library of Queensland (Executive Officer to the Committee)

Multicultural Services Committee

The Committee provides advice to the Library Board on policy and cultural issues concerning library and information services for culturally diverse communities.

Dr Marie Siganto, Library Board of Queensland (Chairperson)

Lindy Drew, Local Government Association of Queensland

Joan Einikis, Ethnic Communities Council of Queensland

Lea Giles-Peters, State Library of Queensland

Jacqueline Jago, Brisbane City Council

Claire Lagosha, Brisbane City Council

Warren McMillan, Multicultural Affairs Queensland

Jeanne Mok, Multicultural Community Centre

Hue Pham, Logan City Multicultural Neighbourhood Centre

Janet Poole, Logan City Council

Adele Rice, Mipera State High School

Arto Rissanen, State Library of Queensland (Executive Officer to the Committee)

Public Libraries Advisory Committee

The Committee provides advice to the Library Board on the provision of public library services through the State Library of Queensland.

Terence Callaghan, Library Board of Queensland

(Chairperson)

Ross Brodie, Department of Innovation and Information Economy

Lea Giles-Peters, State Library of Queensland

Cr Judy Harvey, Bundaberg Shire Council

Christine Mackenzie, Australian Library and Information Association

Marian Morgan-Bindon, Queensland Public Libraries Association

Desley Renton, Local Government Association of Queensland

Tike Traicos, ID Chemicals

Arto Rissanen, State Library of Queensland (Executive Officer to the Committee)

Younger People in Libraries Committee

The Committee provides advice to the Library Board on policy and cultural issues concerning library and information services to children and young people.

Chelsea Bond, Library Board of Queensland (Co-Chairperson)

Susan Richer, Library Board of Queensland (Co-Chairperson)

Natasha Boyle, Office of Youth Affairs

Kerri Contini, Noosa Library Service

Lea Giles-Peters, State Library of Queensland

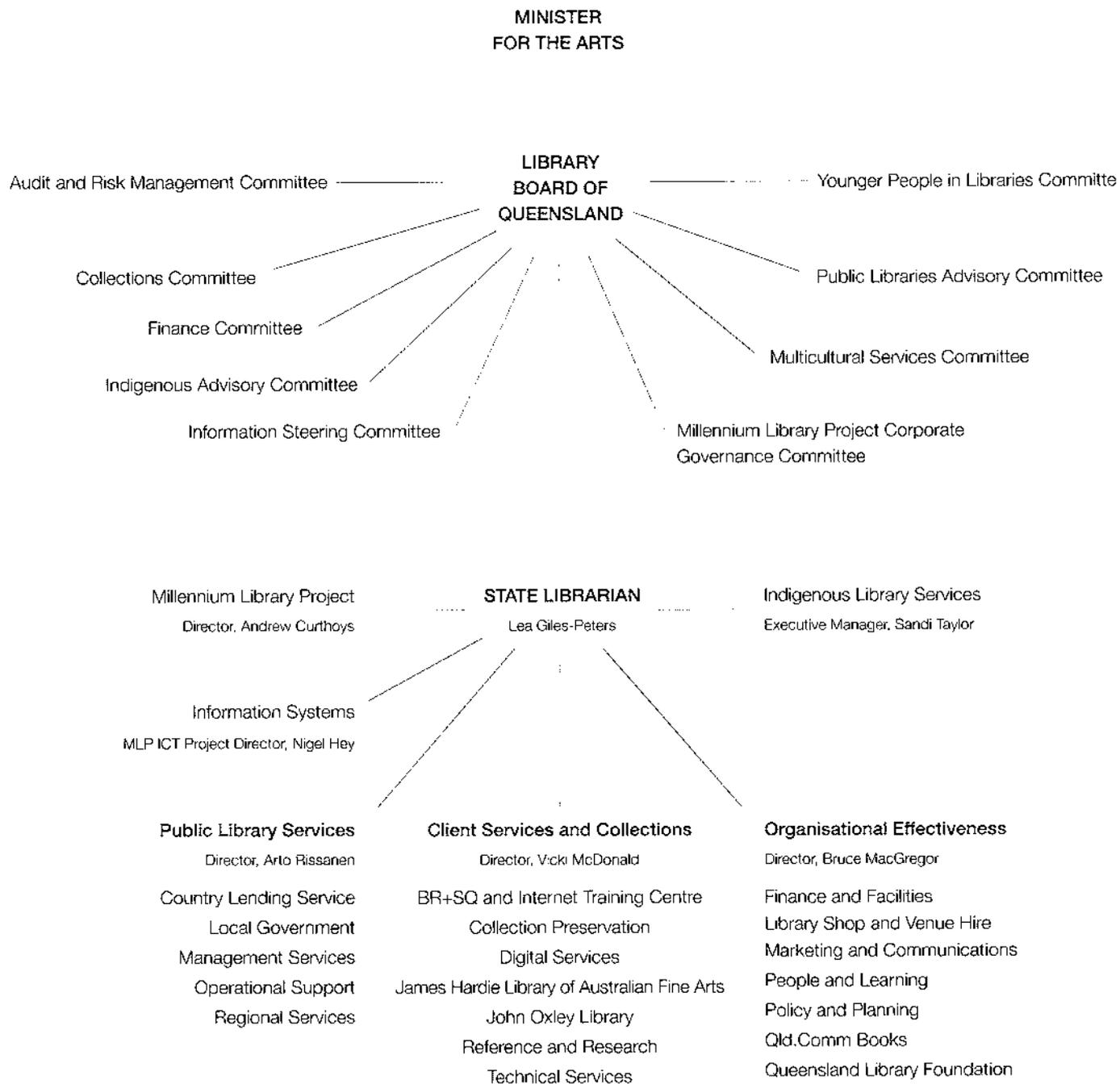
Heather Keers, Youth Arts Queensland

Dr Barbara Piscitelli, Queensland University of Technology

Danielle Reinbott

Vicki McDonald, State Library of Queensland (Executive Officer to the Committee)

Organisational Structure



Millennium Library Project

Building tomorrow's library today

The State Library of Queensland has entered one of the most exciting and challenging periods in its 100 year history. Strategic planning continued during the year to develop and plan for a new State Library of Queensland. The Millennium Library Project (MLP) will deliver to Queenslanders a state library for the 21st Century.

The new State Library will provide clients with a wide range of significant service enhancements, including

- a dynamic exhibitions program, including national and international touring exhibitions
- increased reader spaces incorporating breathtaking views of the Brisbane River
- major expansion of the online services available for both walk-in and remote users
- new facilities and services for young people and children
- improved access to existing reference and research collections
- a new Indigenous Knowledge Centre incorporating services based on the oral and visual traditions of Indigenous culture.

Extensive international research has refined the thinking, enhancing the scope and flexibility of the project, and improved the building design and functionality. The new State Library will double in size, and will become:

- an accessible and inclusive place for all Queenslanders
- a constantly transforming place, where services, media and spatial arrangements change in response to changing usage patterns
- a virtual place, being web-focussed and using technology to empower Queenslanders to gain access to information
- a place of creativity and the free exchange of ideas, which facilitates interactions between people and collections
- a place of atmosphere and community pride, which has a clear sense of its community
- a voice in its place, whose collections speak to its communities, contributing to informed and vigorous discussion



Decommissioning of the MLP site begins in 2003

As Timothy Hill, Principal MLP Architect, says,

"The wonderful thing about a library is that it's one of the most public institutions we have in our society, where people can gather together as citizens rather than just customers. Libraries are social, community and meeting places, as well as learning centres."

The redevelopment will see a new floor added to the existing building and an additional 12,300 square metres of space created. This additional space will double the number of reader spaces available, and enable the State Library to provide world class library services for the people of Queensland.

The redeveloped building will embody sustainable energy principles in its design and building management practices.

Community consultations were undertaken during the year to seek community input into the design of the services to be delivered by MLP. These *Ideas Forums* involved a broad range of community representatives, including researchers, early childhood specialists, Indigenous stakeholders, the corporate sector, and regional and rural representatives.

During the redevelopment phase, State Library services will be delivered from a number of temporary service locations. The State Library's reference and information service will be provided from the Queensland Cultural Centre Auditorium.

Remaining services will be provided from the National Archives building at Cannon Hill, and Griffith University's Queensland College of Art and Queensland Conservatorium, both at South Bank. Administration and technical support services will relocate to the State Library's Public Library Services facility in West End.

Significant planning has been undertaken this year to ensure that client services would continue with minimal disruption during the redevelopment period. State Library staff working groups have formulated plans for moving out of the South Bank building, delivering services from multiple locations during construction, returning to the upgraded building, and delivering services from the redeveloped South Bank building.

In 2003-04, the State Library will continue to plan for the physical transformation of the State Library building at South Bank, and will develop new programs and services to be delivered in the redeveloped building or be available online.



Minister for the Arts Matt Foley releases the Impact Assessment Study

Our Goals

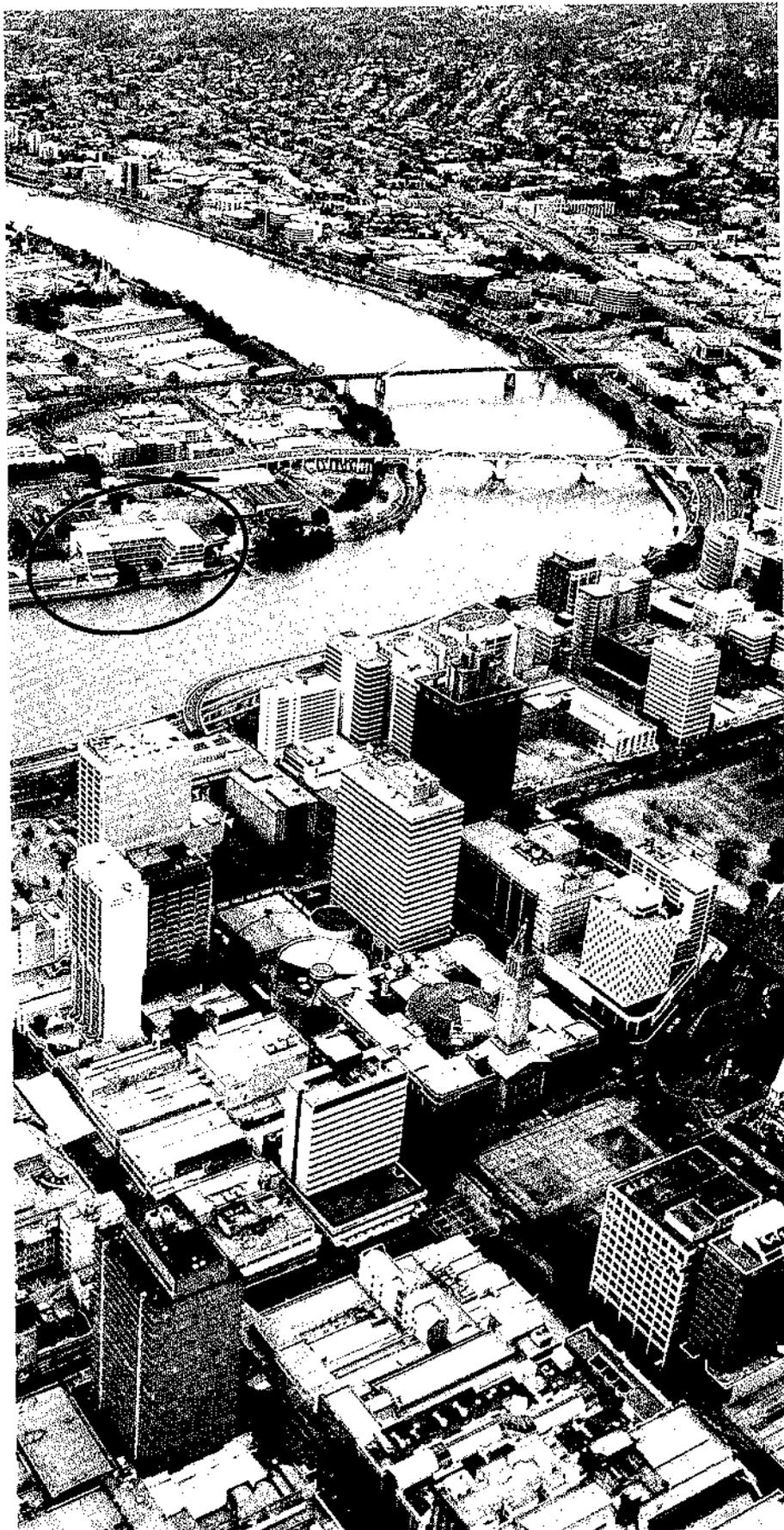
The State Library of Queensland contributes to State Government priorities:

- more jobs for Queenslanders – skills and innovation – The Smart State
- safer and more supportive communities
- community engagement and a better quality of life

Smart libraries build smart communities: Future directions of the State Library of Queensland policy sets the broad agenda for creating a Smart Library Network to support the social, economic and cultural development of Queensland communities in the 21st century. Through the enablers of a client-centred focus, a web focus and a focus on partnerships, the State Library has implemented strategies of access, content creation, community engagement and community training and education to advance towards the key outcomes of lifelong learning, social cohesion, cultural identity and economic development.

The State Library focuses on four goals to ensure that services reflect the needs of the community and are delivered in a timely, efficient and effective manner; and that staff are appropriately skilled to deliver services and programs that are funded from a mix of revenue sources:

1. Statewide library services for all Queenslanders
2. A culture of continuous improvement and innovation
3. A motivated, skilled and flexible workforce
4. Good governance



Aerial view of the Brisbane CBD including the State Library of Queensland at South Bank

Achievements against the four corporate goals

Goal 1. Statewide library services for all Queenslanders

2,450,000 items available from the State Library collection ⁽¹⁾

286,203 items added to the collection, an increase of 83,742 from 2001-02

5,700,000 hits to the website, a decrease of 303,091 ⁽²⁾

227,633 onsite visits to the State Library, a decrease of 27,415 from 2001-02

Statewide access to three online databases (1,350 titles) provided, with a total of 176,601 searches made

563,341 loans made to public libraries and other institutions, an increase of 118,404 from 2001-02

7,663 items available in the Queensland Digital Library ⁽³⁾

1,814 persons attended training courses at the State Library, a decrease of 237 from 2001-02 ⁽⁴⁾

3,366 persons attended training courses in regional Queensland, an increase of 935 from 2001-02 ⁽⁴⁾

Twelve exhibitions toured regional Queensland, with 31 communities visited

127 public program events held at the State Library, with a total of 25,909 people attending

54 kit exhibition loans were made to 26 institutions, including libraries, schools and museums

Eight art displays and four cultural heritage displays showcased

Eight Indigenous Knowledge Centres established in Cape York and Torres Strait communities

Indigenous Library Services Employment and Training Programs commenced

Launches: *Multicultural Bridge* website; *The Rawson Archive* exhibition and website; *The Johnstone Gallery Archive* website; *Connecting Queensland*; *Picture Queensland* website; *Channels of History* exhibition; *100 Not Out* exhibition and *A Gift of Presence* exhibition

Collaborated in *Ask Now!* Reference Service, *Picture Australia* and *Pandora* projects with the National Library of Australia

Review of services provided to Queensland public libraries completed

Free Internet training to regional, rural and remote North West and Central West Queensland communities provided by *BHP Billiton skills.net roadshow*

47 Local Government applications for the building accommodation subsidy approved, an increase of 15 from 2001-02 ⁽⁵⁾

Subsidies in excess of \$4.4M approved by Library Board to Local Government

Funding of \$13,678,170 provided to Independent public libraries

Funding of \$84,860 provided under the *Country Lending Service Grants*

Funding of \$168,992 provided under the *Library Innovation Grants*

Goal 2. A culture of continuous improvement and innovation

Audit conducted of State Library's collections (excluding collections for public libraries)

Electronic data interchange for the acquisition of new books implemented

Aurora sites expanded and enhanced ⁽⁶⁾

ENCompass digital library management system utilised

Process analysis for Client Services and Collections and Public Library Services programs implemented

485,000 frames of preservation microfilm completed

7,801 images digitised or preserved

4,097 cultural heritage items protected

115 cultural heritage items given conservation treatment

216 linear metres of records and manuscripts and 754 books dealt with under conservation quarantine program

Counter Disaster Plan implemented

Implementation of the recommendations from the Collection Preservation Review commenced

Technical Services Review recommendations implemented

Goal 3. A motivated, skilled and flexible workforce

253 State Library employees (FTE)

65 staff attended conferences

24 staff gave presentations at conferences and events

2,065 training hours completed by staff

117 staff participated in at least 7.25 hours of training

88 staff participated in organisational improvement staff working groups and other consultative committees

People Matters, the State Library staff newsletter, launched in October 2002 with 6 issues produced

58 staff briefings conducted

Coping with Change and *Changing Lanes* workshops conducted for all State Library staff as part of the change management strategy

Review of the Performance Planning and Review process commenced

Workforce plan development commenced

Two indigenous trainees completed Certificate III in Library and Information Services

99 volunteers engaged in 27 projects

Goal 4. Good governance

Corporate governance requirements of the Millennium Library Project met

692 media stories and mentions, a decrease of 102 from 2001-02

540 members of Queensland Library Foundation

\$547,268 raised by Queensland Library Foundation, an increase of \$160,423 from 2001-02

\$1,304,00 raised from fee-based products and services

94% of policy advice provided to the Minister for the Arts within agreed timeframes

Implemented the Queensland Government's Privacy policy

Eight evaluations of independent public libraries conducted

BR+SQ completed 820 research projects

8,037 images and 2,571 rolls and sheets of film and fiche produced on a fee for service basis for clients

Reviews conducted: Strategic Policy Options for the Smart Library Network; Queensland Foundation Review; Qld.Comm Books Review; Indigenous Library Services Evaluation; John Oxley Library Review; Information and Communication Technology Review

Records Management Project commenced

Integrated Planning Framework developed and implemented

Notes

- 1 Total number of catalogued items in the collection as at 30 June 2003. Includes items in State Reference Library, John Oxley Library, Special Collections, items at Cullin Park, C. S. Rutting bookstock, Centralised Services Collection and Reserve Collection. Includes monograph titles, serial titles, objects in *ENCORE* and electronic database titles. Does not include individual serial issues.
- 2 The State Library implementation of the Voyager library management system has improved client access to the website, decreasing the number of hits that are required to access information.
- 3 Total number of items available in the *ENCORE* digital library includes digitised collections, photographs, manuscripts and database records as at 30 June 2003.
- 4 Includes public library staff and the general public.
- 5 The building accommodation subsidy is paid by the Department of Local Government and Planning.
- 6 *Aurora* is a library management system for public libraries supported by the State Library.

**Statewide
library services
for all
Queenslanders**

Reference and Research

In January 2003, the General Reference Library and Special Collections were brought together under the umbrella of Reference and Research Services. This encompasses Reference Library and Special Collections, Arts Unit (including James Hardie Library), Audiovisual, Music, Family History, Maps, Interlibrary Loans and the Shelving, Maintenance and Retrieval Team. The merger of these work units has enabled the State Library to pursue a more unified and consistent approach to service delivery and to examine opportunities for streamlining systems and processes.

Reference and Research Services provides a range of reference services for all Queensland residents in a variety of formats, from walk in clients to enquiries via phone, fax and email. Reference and Research Services also develops and delivers a variety of training programs for the public as well as for public libraries throughout Queensland.

John Oxley Library

The John Oxley Library is responsible for the collection, storage, preservation and provision of access to material and information that documents the history and development of Queensland. Material is collected in a wide range of formats, including printed material, photographs, film, archival and manuscript material and information in electronic format, artworks, oral histories and ephemera.

Joint fieldtrips

Staff participated in joint fieldtrips to regional Queensland (Cairns, Mackay, Toowoomba and surrounding areas) in

partnership with staff of the Queensland State Archives and the National Archives of Australia. The fieldtrips focused on raising community awareness of the collections and services of National Archives, Queensland State Archives and the State Library, in particular the John Oxley Library. The various training and information sessions were well attended with an average audience of 50-60 people.

The Rawson Archive

In March 2003, the State Library launched *The Rawson Archive – Images of an Australian Pioneer Family* exhibition, which was presented with support from the Queensland Library Foundation and Dalrymple Bay Coal Terminal Pty Ltd. The project enabled a fascinating chapter of Queensland's history and heritage to be made accessible to the public. Material from this early pioneering Mackay family's personal archive includes illustrated diaries, a Dame Nellie Melba scrapbook, and many photographs and sketches from the 1860s to 1880s. The exhibition was presented at the Mackay Artspace and later in Brisbane. A copy of the exhibition was presented to the City of Mackay. A complementary website provides an interactive and interesting look at the life of a Queensland pioneer family. (www.rawson.slq.qld.gov.au)

Displays

In 2002-03, the State Library showcased aspects of its unique cultural heritage collections in the foyer of the John Oxley Library. Highlights of the displays included:

- *Matthew Flinders: Along the Queensland Coast* – following the voyage of Matthew Flinders up the coast of Queensland to celebrate the bicentenary of this voyage
- *By Land, Sea and Air* – showcasing letters and diaries from WWII and the artwork of Gordon Olive and provided the background for the Queensland Library Foundation launch of the book, *The Devil at 6 O'Clock*
- *Boring* – showcasing the expansion and distribution of bores in Queensland to support the International Year of Fresh Water
- *Joe Harris: Fighting the Good Fight* – exploring the personal and political life of activist Joe Harris.



Image from the Joe Harris: Fighting the Good Fight display

Archives and Manuscripts Project

The Archives and Manuscripts project commenced in March 2003. The project aims to process and catalogue original material including photographs, artworks, oral histories, archives and manuscripts, making them accessible to clients. The project will underpin the proposed digitisation of notable historical holdings such as illuminated addresses, shipboard journals, journals of exploration and correspondence from the front during World War 1. Approximately 10% of the uncatalogued material was completed in 2002-03.

James Hardie Library of Australian Fine Arts

The James Hardie Library of Australian Fine Arts houses a research level collection in Australian art. The collection includes first editions and foundation firsts in Australian art publishing, illustrated art books, artists books, archival and manuscript material relating to the visual arts, original artworks and fine examples of botanical illustration by Australian artists.

The Johnstone Gallery Archive website

In March 2003, the State Library launched *The Johnstone Gallery Archive* website (www.jga.slq.qld.gov.au), providing access to a collection of original material from this influential gallery which operated in Brisbane from 1950 to 1972. The collection includes scrapbooks, photographs, and records of the Gallery, which exhibited some of Australia's leading artists, including Donald Friend, Ray Croke and Margaret Olley. This online resource offers search facilities, allowing researchers, general public and art enthusiasts to view the collection in detail and to request assistance from specialist librarians. The Queensland Library Foundation was instrumental in raising funds for the development of this interactive website.

Displays

Eight art displays were showcased:

- *Windows Through Time* – featuring illuminated manuscripts in a diversity of styles from the eighth to the fifteenth centuries by artist Tania Matthias
- *Channel Country to Simpson Desert* – displaying textile maps by artist Jill Kinnear which provide impressions of the landscapes of western Queensland and central Australia
- *Jigsaw Puzzles* – collectors' jigsaw puzzles

- *Image and Word* – an artist's book by Klaus Zimmer, 1998
- *Geoff Thompson* – illustrations by Geoff Thompson, a specialist insect illustrator
- *Collaborate Artists' Books* – ten artists books, which were created by ten artists working together
- *Australian War Artists* – artists' records of Australia's involvement in Somalia, East Timor and Afghanistan
- *Regency Style* – decorative arts and architecture named after George IV from the ca. 1790–1830 period.

Significant Acquisitions

The State Library made a number of significant acquisitions to add to its fine collection of specialised and rare materials. Purchases of original and printed material include:

A manuscript entitled *History of Port Denison from its first settlement*. This handwritten history of Port Denison (Bower) between 1859 to 1866 includes information about the first European settlement of the area and the early development and life of the town of Bowen.

Donated in April 2003, *Island Journal* by Ray Croke is a record of the artist's visit to Thursday Island in 1949. Half artwork and half manuscript, it documents an experience which was the inspiration for many of his later paintings.

Forest flora of South Australia, J.E. Brown (Adelaide: Govt. Printer, 1882). This book, with its particularly fine examples of chromolithography, was purchased to develop one of the James Hardie Library's special collecting areas, botanical illustration.

Palmetum, this fine livre d'artiste, with its 23 original prints by 13 artists, has been in preparation since 1995 and was finally completed in 2002. The artists, including Ray Croke, Jorg Schmeisser, Anneke Silver and Jan Senbergs, were invited to visit the Palmetum, Townsville's unique Botanical Garden devoted to palms, and report their impressions in an original print. Lyrebird Press.

An affair of Philip Lindsay's, experienced and decomposed into verse during

November 1924. This is a unique copy of a rare book which is illustrated with woodcuts by Raymond Lindsay. Sydney, Panurgean Society, 1925.

Film Literature Index - multi volume guide to film literature - 1972 to date (30+ volumes)

Illustrated London News 1842 - 1920 microform

Times Digital Archive

New Zealand Herald 1863 - 1959

Newcastle Herald 1873 - 1983

West Australia 1953 - 1978

Hobart Mercury 1969 - 2003

A range of electronic databases were also acquired including:

- *Health and Wellness Resource Centre*
- *Australia New Zealand Reference Centre*
- *Literature Resource Centre*

Digital equipment purchased by the State Library included:

- Imacon Multiple Image Scanner
- Apple Mac Digitisation Workstation
- Digital Hybrid Microfilm Camera

Digital Services

A range of digitisation initiatives were explored during the year. Much of the work undertaken by Digital Services received funding from the Online Public Access in Libraries project (OPAL) which aims to improve access to online information and create information rich communities in Queensland.



Sculptures of a rooster and Lindy (The Johnstones pet) by Kath Shullam from The Johnstone Gallery Archive website launch

Since 1996-97, OPAL funding has enabled the State Library to demonstrate the ability to successfully develop and deliver projects. In June 2003, the State Government announced an additional \$1.7 million over three years to continue the OPAL project.

Picture Queensland

The *Picture Queensland* website (www.pictureqld.slq.qld.gov.au) contains a database of images of Queensland's people and places, past and present. It provides access to over 7,000 images from the State Library's photographic collection and was funded by OPAL. Through *Picture Queensland*, the State Library is the first Australian Library to employ the *ENCompass* digital management software to index and display objects. *Picture Queensland* also contributes to the National Library of Australia's *Picture Australia* project.

Connecting Queensland

Connecting Queensland online communities portal (www.connectqld.org.au) was launched at Longreach in June. The State Library has provided a free community web hosting service since 1987 called *Community Web Publishing Project* (CWPP) with over 100 organisations (including some public libraries) using this service. *Connecting Queensland* has replaced and enhanced the CWPP with the implementation of software and free webhosting provided by Telstra Country Wide. *Connecting Queensland* provides

dynamic features that enable community organisations and individuals to build their own websites with minimal expertise. The software includes online forums, surveys, e-cards and the option to restrict access to web pages based on membership; a useful feature for community organisations. Since the launch, 23 organisations have made their websites available via *Connecting Queensland* and a number of new projects are underway to encourage increased usage throughout the State. *Connecting Queensland* was funded by OPAL.

Multicultural Bridge website

The *Multicultural Bridge* website (www.slq.qld.gov.au/bridge) was developed and launched in consultation with Queensland public library staff and community members. *Multicultural Bridge* is part of an ongoing strategy to ensure public libraries have training and appropriate online resources for Queenslanders from culturally diverse backgrounds, and was resourced through OPAL funding. *Multicultural Bridge* assists public librarians across the State to provide services in English and thirteen languages identified as most used by Queenslanders: Bosnian, Chinese (simplified and traditional), Croatian, Italian, Japanese, Persian, Polish, Russian, Serbian, Spanish, Thai, and Vietnamese. The website includes links to a search engine which allows Internet searches in each language, links to online newspapers, radio broadcasts, websites that will provide automatic machine translations of web text and to services provided by Multicultural Affairs Queensland.

Pandora Archive

The State Library entered into a partnership with the National Library of Australia to contribute websites to the *Pandora* Archive in order to preserve Queensland's digital cultural heritage. *Pandora* is an online archive of publications and websites preserved and available for future use. The sites selected are stored by the National Library and are accessible via the *Pandora* Archive (pandora.nla.gov.au) and the State Library's website. During the year, 82 Queensland websites were archived including the Gold Coast Arts Centre, Dalby-Wambo Public Library, Maroochy Landcare Group, Arts West and a range of Government Departments. This work was resourced through OPAL funding.



BHP Billiton skills and training at Clontarf



Queensland fruit exomorph, 1924. Signature image for launch of Picture Queensland

AskNow!

The State Library, in collaboration with the National Library of Australia and other State and Territory libraries, launched a pilot online interactive reference service called *AskNow!* This service enables members of the public, anywhere in Australia, to chat online, in real time, with a reference librarian. The pilot has been a successful exercise in the collaborative delivery of reference services in a digital environment. *AskNow!* had received 20,000 enquiries by the end of May 2003. Feedback has been overwhelmingly positive.

BHP Billiton skills.net roadshow Queensland

Over the past three years, *BHP Billiton skills.net roadshow Queensland* has been delivering free Internet training to regional, rural and remote communities throughout the State. The success of the roadshow is an example of Government and private enterprise working together to deliver a product at a local level, which is of great benefit to the community. The roadshow is a partnership between the State Library, BHP Billiton, Telstra Country Wide and IPEX Information Technology Group. In October 2002, BHP Billiton announced an extension of the project to a third year with a sponsorship grant of \$175,000. Telstra Country Wide and IPEX Information Technology Group also continued their sponsorship of the training program.

Since the beginning of the project in 2001, the roadshow has trained almost 5,000 participants, travelled nearly 25,000 km across Queensland, visited over 50 towns and presented over 500 courses. Participants have spent over 12,000 hours online and visited nearly 99,000 websites. In 2002, the mobile training lab visited remote communities in the North West of the State and included training for Indigenous people in Cloncurry, Mt Isa and Boulia. In 2003 *skills.net* concentrated in the Central West – Longreach area. In addition, presentations were made to community groups, librarians and government agencies on the successful program.

The *BHP Billiton skills.net roadshow Queensland* was nominated in the Asia-Pacific ICT Awards (APICTA) held in Malaysia 2-7 September 2002. State Library staff attended this prestigious international event.

Online Databases

In October 2002, the State Library commenced a twelve month trial of free statewide access to two online databases. The Thomson Gale *Health and Wellness Resource Center* provides current and accurate health information from sources such as general interest and fitness magazines, medical and professional periodicals and reference books, with access to 700 titles. The EBSCO *Australia New Zealand Reference Centre* provides access to full text Australasian magazine and journal articles, with a total of 400 titles. The trial is being funded by OPAL.

In 2003, the State Library commenced the provision of free statewide access to another online database *Literature Resource Centre*. The database was purchased with funds from the Millennium Library Project and provides access to over 250 full text journals on a wide range of topics. The databases are accessible to clients in the State Library and Queensland public libraries and offsite by public library members. As the databases are web-based, the initiative provides a 24/7 service for any Queensland library member with an Internet enabled computer.

Online Database Challenge

In early 2003, the State Library ran an Online Database Challenge to celebrate the statewide introduction of two online databases. The challenge was sponsored by Thomson Gale, publishers of the *Health and Wellness Resource Center*.

A number of competitions made up the challenge, including a quiz for the general public, a librarians' challenge, a library challenge (for the library with the most entries) and a staff challenge. Entries were received from 80 Local Governments across Queensland demonstrating the success of the challenge and the value and importance of electronic resources to the Queensland community.

Due to the success of the challenge, a number of publishers of other online databases have indicated their support for an online database challenge in 2003-04.



Lee Gale-Peters with motor bike enthusiast and Online Database Challenge winner Aasi Danopoulos

Services to Public Libraries

Public libraries are recognised as supporting the social, economic and cultural development of communities. Quantitative performance measures indicate that use of the public library network in Queensland is increasing. Loans rose from 34 million items in 1996-97 to almost 38 million in 2000-01. Queenslanders make approximately 21.4 million visits to public libraries each year and 1.7 million are registered as members. Queensland's public library network comprises of 156 Country Lending Service (CLS) libraries with 170 Independent libraries and eight Indigenous Knowledge Centres. The State Library provided funding to Queensland public libraries through its Public Library Grants and Country Lending Service Grants.

Collections, exchanges and bulk loans

Over one million items were processed by the State Library with 529,719 items outgoing and 515,271 items incoming for public libraries. A further 33,622 items were loaned including 16,000 music and 325 audiovisual items from the collection.

The State Library's collections for public libraries increased by 129,234 items. A collection of DVDs was established with items being distributed through the exchange process to Country Lending Service libraries.

The Independent libraries within the Smart Library Network benefited significantly through the use of the centralised collections with a total of 36,931 loans made from collections which include community language and audio books. A further 2,265 loans for individual title requests were made to Independent libraries.

Country Lending Service library staff visited the State Library to assist in selecting their exchanges of library materials. The State Library also implemented community language bulk loan visits by Independent libraries. This provided an opportunity for four major libraries to select their own materials and tailor their collections to meet local needs and priorities. Further ground work has been completed to increase the number of participating libraries.

Professional Advice

The State Library provided professional advice to the Smart Library Network on over 2,000 occasions through onsite visits and via telephone and email. Timely and

accurate information was provided on the development of library services especially young peoples services, buildings and plans for new buildings and extensions and in the submission of subsidy applications to the Library Board of Queensland.

Training

The State Library leadership training course is offered several times a year for Country Lending Services (CLS) staff. The course, held over a week, enables staff to upgrade their skills, interact with staff from other libraries and gain a working knowledge of the range of State Library services and resources to better serve the needs of their clients. Process improvements surrounding the training resulted in the courses being renamed, CLS Library Administration and Management I and CLS Library Administration and Management II.

The State Library provided training with an increasing e-focus which included library management system training for the CLS staff on *Aurora* software. Courses were held in Brisbane and Emerald. A total of 30 CLS staff travelled to Brisbane for training while 20 librarians attended regional sessions. The State Library also provided training for Indigenous Knowledge Centre staff in Cairns.

An online library management system manual with the primary objective of providing an introduction to the *Aurora* Series One functionality was developed. In addition, a Frequently Asked Questions *Ask Aurora* web page was developed to answer common *Aurora* questions that occur within CLS libraries.

A number of options for the delivery of training to CLS libraries were also explored to expand training and improve efficiencies. Trials involving video conferencing will commence in early 2003-04.

Library buildings and subsidy

A total of 47 building subsidy applications from the Smart Library Network were assessed and submitted to the Library Board of Queensland for approval during 2002-03. This is to ensure that library buildings conform to the Library Board's *Guidelines and Standards for Queensland Public Libraries, 1997*.

Projects totalling in excess of \$22 million resulted in subsidy payments of over \$4.4 million to Local Government. Subsidy may be claimed on any capital improvement to new or existing library

facilities in accordance with the guidelines. It is provided to assist with capital works associated with new library buildings, extensions or renovations, new furniture and equipment purchases for public use.

A number of new Country Lending Service library buildings or extensions were completed throughout the year. The Miles Library as part of the Dogwood Crossing @ Miles project was opened during September 2002. The Eidsvold Council relocated their Library in conjunction with a visitor information centre in February 2003, while in the same month the new Rolleston Library was built in conjunction with a Rural Transaction Centre. The Georgetown Shire Council opened their TerrEstrial Complex tourism development building during May 2003 and this was followed in June by the opening of the newly extended Monto Library. The Winton Shire Council's new library building was completed in 2003.

The State Library participated in ongoing planning of building projects with Local Governments including Belyando, Boonah, Broadsound, Bungil, Cardwell, Carpentaria, Charters Towers, Douglas, Eacham, Esk, Laidley, McKinlay, Murgon, Paroo, Quilpie, Rosalie, Stanthorpe and Tara.

A number of applications were submitted on behalf of Independent libraries. The Mareeba Shire Council opened the Chillagoe Library facility built in conjunction with a multipurpose Visitor Centre during July 2002 and the Gold Coast City Library Service opened the newly relocated Southport branch also in July. The Caboolture Shire increased its number of libraries in December 2002 with the opening of a new facility at Narangba. The Logan West Library in Logan Shire was relocated to new premises and opened in June 2003.

Grants and Library Evaluations

Regular evaluations of Independent library services are undertaken as part of the funding conditions for the receipt of cash grants. During consultancy visits, recommendations are made to assist the development of each library service furthering the advancement of library services across the state and providing accountability for public funding. During the year evaluations were undertaken for Bundaberg, Cooloola, Gladstone, Hinchinbrook, Johnstone, Thuringowa, Toowoomba and Townsville.

Independant Public Library Grants

Independant Public Library Grants provided funding to Local Governments operating Independent library services. These grants are calculated using a simple weighted per capita formula, which provides a relative weighting according to population size, so that smaller Local Governments receive a proportionately higher per capita grant. The formula provides an equitable, simple and transparent basis for the calculation of Public Library Grants.

Independent Public Library Grants

Council	\$	Council	\$	Council	\$
Atherton Shire Council	52,643	Gold Coast City Council	1,561,459	Noosa Shire Council	208,426
Banana Shire Council	65,283	Hervey Bay City Council	209,265	Pine Rivers Shire Council	532,877
Beaudesert Shire Council	252,392	Hinchinbrook Shire Council	65,477	Redcliffe Shire Council	240,216
Bowen Shire Council	61,349	Ipswich City Council	571,253	Redland Shire Council	530,160
Brisbane City Council	3,356,572	Johnstone Shire Council	98,926	Rockhampton City Council	277,027
Bundaberg City Council	319,178	Kingaroy Shire Council	56,048	Thuringowa City Council	247,672
Burdekin Shire Council	90,942	Livingstone Shire Council	125,889	Toowoomba City Council	423,538
Caboolture Shire Council	506,676	Logan City Council	725,869	Townsville City Council	413,187
Cairns City Council	539,990	Mackay City Council	362,734	Warwick Shire Council	99,552
Caloundra City Council	345,453	Mareeba Shire Council	92,412	Whitsunday Shire Council	77,080
Cooloolah Shire Council	161,535	Maroochy Shire Council	555,233	Total	13,678,170
Gatton Shire Council	75,319	Maryborough Shire Council	135,829		
Gladstone City Council	135,448	Mount Isa City Council	105,260		

Country Lending Service

The Country Lending Service represents a partnership between Local Governments and the State Library of Queensland to provide high quality public library services to regional, rural and remote Queensland. Local Governments serving populations of less than 20,000 are eligible to participate.

Local Governments participating in the Country Lending Service

Aramac Shire Council	Clifton Shire Council	Jericho Shire Council	Nebo Shire Council
Balonne Shire Council	Cloncurry Shire Council	Jondaryan Shire Council	Palm Island Community Council
Barcaldine Shire Council	Cook Shire Council	Kilcoy Shire Council	Paroo Shire Council
Barcoo Shire Council	Crows Nest Shire Council	Kilkivan Shire Council	Peak Downs Shire Council
Bahinia Shire Council	Dalby/Wambo Shire Council	Kolan Shire Council	Perry Shire Council
Belyando Shire Council	Diamantina Shire Council	Kowanyama Community Council	Pittsworth Shire Council
Bendmere Shire Council	Douglas Shire Council	Laidley Shire Council	Quilpie Shire Council
Biggenden Shire Council	Duaranga Shire Council	Longreach Shire Council	Richmond Shire Council
Blackall Shire Council	Eacham Shire Council	McKinlay Shire Council	Roma Shire Council
Boonah Shire Council	Eidsvold Shire Council	Millmerran Shire Council	Rosalie Shire Council
Booringa Shire Council	Emerald Shire Council	Mirani Shire Council	St Paul's Community Council
Boulia Shire Council	Esk Shire Council	Miriam Vale Shire Council	Sarina Shire Council
Broadsound Shire Council	Etheridge Shire Council	Miriam Vale Shire Council	Stanthorpe Shire Council
Bulloo Shire Council	Flinders Shire Council	Monto Shire Council	Tambo Shire Council
Bungil Shire Council	Gayndah Shire Council	Morningside Shire Council	Tara Shire Council
Burke Shire Council	Goondiwindi/Waggamba Library Service	Mount Morgan Shire Council	Taroom Shire Council
Calliope Shire Council	Herberton Shire Council	Mundubbera Shire Council	Torres Shire Council
Cardwell Shire Council	Ilfacombe Shire Council	Murgon Shire Council	Warroo Shire Council
Carpenteria Shire Council	Inglewood Shire Council	Murilla Shire Council	Winton Shire Council
Charters Towers Shire Council	Isis Shire Council	Murweh Shire Council	Wondai Shire Council
Cherberg Community Council	Isisford Shire Council	Nanango Shire Council	Yarrabah Community Council
Chinchilla Shire Council			

The Country Lending Service Grants provided a subsidy to the following Local Governments to purchase equipment for their libraries. As of June 2003 the equipment subsidy funding was discontinued and will be replaced by an automatic allocation of \$500 to all Local Governments participating in the Country Lending Service.

Country Lending Service Grants

Council	\$	Council	\$	Council	\$
Balonne Shire Council	835	Duaringa Shire Council	544	Nebo Shire Council	3,955
Bauhinia Shire Council	3,636	Eidsvold Shire Council	2,000	Paroo Shire Council	753
Bendemere Shire Council	250	Emerald Shire Council	2,250	Perry Shire Council	1,870
Boonah Shire Council	579	Esk Shire Council	2,084	Pittsworth Shire Council	481
Booringa Shire Council	562	Gayndah Shire Council	2,500	Quilpie Shire Council	250
Boulia Shire Council	2,500	Goondiwindi Town Council	1,313	Rosalie Shire Council	4,233
Broadsound Shire Council	4,337	Isis Shire Council	1,540	Stanthorpe Shire Council	2,818
Cardwell Shire Council	6,250	Jericho Shire Council	1,538	Tambo Shire Council	64
Carpentaria Shire Council	204	Jondaryan Shire Council	623	Tara Shire Council	2,098
Clifton Shire Council	207	McKinlay Shire Council	221	Taroom Shire Council	250
Cook Shire Council	2,875	Miriam Vale Shire Council	5,465	Warroo Shire Council	2,500
Crows Nest Shire Council	3,269	Mundubbera Shire Council	625	Total	84,860
Dalby/Wambo Library Board	5,895	Murgon Shire Council	7,409		
Douglas Shire Council	3,829	Murilla Shire Council	2,250		

Library Innovation Grants

Library Innovation Grants are designed to encourage public libraries to explore innovative strategies for increasing and improving community access to, and use of, public libraries.

Recipients of the 2003 Library Innovation Grants were announced at the Queensland Public Library Association (QPLA) Conference in Mackay. This year, over 30 applications were received from a wide cross section of libraries throughout Queensland. The major themes covered in this year's applications included youth in libraries, literacy, local history and community learning.

The 14 successful projects for 2003 were:

Beaudesert Shire Council \$5,645 for *Beaudesert – Historic Hinterland*, to create film documentaries recording properties of significant cultural and historic value in Beaudesert Shire.

Booringa Shire Council \$4,777 for *Family Place – a library for our future*, to develop a family friendly environment where families can convene and enjoy library services.

Caloundra City Council \$23,800 for *Leading Edge – Libraries and Community Learning*, to develop lifelong learning projects targeting Seniors, the Indigenous community, children, youth and the overall library community.

Chinchilla Shire Council \$6,675 for *Trace_IT*, to conduct workshops to train family and local history researchers and library staff in the use of technology to assist research.

Gold Coast City Council \$25,000 for *Fuel: Youth Energising Libraries*, to encourage youth to connect with the library by producing a CD featuring local literary works presented in a musical format.

Hervey Bay City Council \$6,630 for *XLNT RT 4UTH*, to establish youth arts workshops.

Logan City Council \$11,404 for *Reading and Literacy for families (RALF)*, to provide free adult education and literacy workshops for parents and carers with children under the age of five.

Mackay City Council \$22,000 for *Australian South Sea Islander project*, to establish library services specifically for Australian South Sea Islanders.

Maroochy Shire Council \$24,800 for *The Last Crush*, to record through film, photography and oral history, the final sugar cane crushing season at Moreton Central Sugar Mills, before it shuts its doors.

Noosa Shire Council \$18,800 for *Drive to Learn – Supporting Community Literacy through Road Safety Education*, to educate the community in road safety through a virtual driver centre.

Quilpie Shire Council \$8,966 for *Quilpie history – a living document*, to preserve documents and photographs relating to the history of the Quilpie Shire onto a database.

Roma Town Council \$3,950 for *Library Youth Art Project*, to create two murals within the library building, designed by Roma's youth working with a professional artist.

Stanthorpe Shire Council, \$2,145 for *Enhancing Life – Enriching Vitality through Learning, Researching and Communicating*, to initiate a writers group and workshops.

Thuringowa City Council \$4,400 for *digital.access@library.thuringowa*, to develop interactive virtual information literacy skills packages for children, youth and adults.

Indigenous Library Services

The development of library services for Queensland's Indigenous peoples is a major focus for the State Library.

Indigenous Knowledge Centres

In 2002-03, the State Library continued to work with Aboriginal and Torres Strait Islander Community Councils to establish Indigenous Knowledge Centres in Indigenous communities throughout Queensland.

Indigenous Knowledge Centres were established and officially launched in the Torres Strait at Mabuiag Island and Erub (Darnley Island) and in Cape York at Lockhart River, Wujal Wujal and New Mapoon. A further three Indigenous Knowledge Centres were established at Aurukun, Poruma (Coconut Island) and Pormpuraaw and will be officially launched in 2003-04.

Indigenous Knowledge Centres are being established in communities to improve library service delivery for Indigenous peoples. The Indigenous Knowledge Centres offer traditional library services complemented with services based on the oral and visual traditions of Indigenous cultures.

The Indigenous Knowledge Centres provide a valuable resource to the community. They are designed to help capture the rich local history and traditions of these communities and provide a repository of knowledge and information for future generations. In addition, they offer Internet access and training programs, provide employment opportunities to local communities and serve as a community meeting place.

The Indigenous Knowledge Centres have been developed through a consultation and negotiation process between the State Library and the Island Coordinating Council, the Aboriginal Coordinating Council, and other key community stakeholders.

The Indigenous Knowledge Centres form part of the Smart Library Network of Queensland's public libraries which integrates both physical and virtual community spaces and creatively links diverse groups of Queenslanders to information, knowledge and each other.

Indigenous Library Services Employment and Training Programs

A number of employment and training initiatives have commenced. Workers in Indigenous Knowledge Centres have participated in a *Community Jobs Plan* project funded by the Department of Employment and Training which will lead, over an eight month period, to a qualification in Library and Information Services. At the same time a pilot project *Librarians in Communities* is placing experienced librarians in remote communities for six months to mentor local workers.

Librarians in Communities is a partnership between the State Library and Indigenous Community Volunteers, financially supported by the Commonwealth Government's Department of Employment and Workplace Relations STEP program.

This pilot program is a key initiative in the State Library's plan to improve service delivery and access to information resources for Indigenous Queenslanders.

A scholarship program to assist Indigenous students undertaking tertiary courses in librarianship has also commenced. The first two students have been recruited and will commence study in early July 2003.



IKC Opening in New Mapoon. Photo by Kevin Bull, The Courier-Mail

Community Engagement

Public Programs

An exciting program of exhibitions, film screenings, touring exhibitions, talks, conservation workshops, coffee classics, cartoon workshops and special events highlight the uniqueness and richness of the State Library's collections. Some 25,909 people attended 127 events during the year.

Film Screenings

The State Library's audiovisual collection includes historical films, archival footage of events and places, interviews with authors, film directors, artists and documentaries. The audiovisual collection, is available for viewing with free film screenings on Sundays in the State Library's Theatre.

The screenings also provide Brisbane audiences with the only regular access to the national film and video collection. Two-thirds of the films screened during the year came from this source which is managed for the National Library by the Australian Centre for the Moving Image in Melbourne. Films from other sources, including the collection at Screensound and the National Film and Sound Archive, were made possible by the generous financial support of Griffith University.

A total of 6,874 people attended film screenings including 3,144 people

attending the Brisbane International Film Festival screenings at the State Library and 112 people attending a Brisbane Writers Festival film forum hosted by the State Library. The State Library provided venue sponsorship for both festivals.

John Oxley Library Kit Exhibitions

The State Library's John Oxley Library offers free kit exhibitions for libraries, museums, schools and community groups. The exhibitions cover a range of topics relating to Queensland history. There were 54 kit exhibition loans made to 26 institutions.

Exhibitions

The State Library's exhibitions and touring exhibitions showcased a glimpse of the scope and depth of its collections.

- *Across the Coral Sea: Australian South Sea Islanders in Queensland* (www.slq.qld.gov.au/whats-on/coral), developed with the support of CSR Sugar, QNI Pty Ltd and ON-TIME Copy Centres, toured regional Queensland. Attendance 15,820.
- *A Gift of Presence - The Spirit of Reconciliation* (giftofpresence.slq.qld.gov.au) was presented at the Aitkenvale Library, Townsville with sponsorship by Watpac Ltd and North Ward Shopping Village. Attendance 35,000.



The bronze and real woolly Lewis of the launch of 100 Not Out exhibition



Raeanne Boyle and Susie O'Neill view the 100 Not Out exhibition



Indigenous performer. A Gift of Presence exhibition regional launch in Townsville

- A major State Library exhibition, *100 NOT OUT – a century of Queensland sporting memories* (www.100notout.slq.qld.gov.au) was created with the support of the Queensland Library Foundation. In the centenary year of the State Library, the *100 NOT OUT* exhibition offered a retrospective look over the past 100 years through sporting eyes. It was launched at the State Library in August 2002 with special guests Winter Olympics Gold Medallist Steven Bradbury, Wally Lewis and Vicki Wilson. Some prominent exhibits while in Brisbane included the Wally Lewis statue from Lang Park, Sheffield Shield, AFL Premiership Cup, Rugby Union's William Webb Ellis Trophy, and various sporting medals. Some 6,076 people attended the exhibition at the State Library before a regional tour to Mt Isa, Townsville, Cairns, Mackay and Toowoomba.
- *Queensland By Invitation – A Photographic Exhibition* – A visual display of more than 100 photographs and accompanying statements by Queenslanders, depicting their personal view of contemporary Queensland. Attendance 2,626.
- *Channels of History a social history exhibition* – Highlighting stories of women in Queensland's Channel Country. Attendance 4,370.
- *The Rawson Archive: Images of an Australian Pioneer Family* – Showcases a collection of hand-written pen and ink illustrated diaries, photograph albums and Rawson family history notebooks. Attendance 3,357.

Events

Ideas @ Breakfast

Three *Ideas @ Breakfast* were held at the Conrad Treasury Hotel and South Bank River Room attended by 272 people. The *Ideas @ Breakfast* series aims to address contemporary issues for today's communities.

Topics included:

- *Shaping the Minds of the Future*
- *Does Sporting Celebrity Sell: competitive advantage or risky business?*

- *Meeting of Creative Minds – Arts and Cultural CEOs talking trends, markets, visions, challenges and opportunities.*

Corporate supporters of the breakfast series included:

The Courier-Mail, Brisbane Powerhouse, Queensland Museum, South Bank Corporation, Brisbane Convention and Exhibition Centre, QPAC, Conrad International Hotel, George Patterson Bates, Radio 4BC, Elite Sports Properties, Network Ten Australia, University of Queensland, Commission for Young People and Children, Little Stanley Street and South Bank Business Association.

Coffee Classics

Quarterly *Coffee Classics* presentations attracted 900 people. These events comprise a recorded classical music program, accompanied by slides selected from the State Library collection, the Queensland Art Gallery collection and private collections.

The Devil at 6 O'Clock

The Queensland Library Foundation hosted a national book launch and panel discussion of *The Devil at 6 O'Clock*, a story written about Queensland Air Force pilot Gordon Olive, who took part in the Battle of Britain and was an acclaimed fighter 'ace'. Special guests included Sir James Killen and Major General Digger James. Mrs Beryl Olive, a long time Foundation Custodian, was on hand with her family and many friends.

Lunchtime Talks

A series of twelve lunchtime talks were presented in the State Library's Theatre covering a diversity of subjects by guest speakers including discussions about graphic novels, musical theatre, crime writing, political activism and current exhibitions.

Valuing Edible History

Valuing Edible History presentation was the first initiative from the newly established partnership between the State Library and the Slow Food Association. The tastes and smells of the kitchen helped to cook up the past as author Susan Addison gave a talk about innovative Queensland cooking.

The Slow Food Association promotes taste education programs and works towards raising public awareness of culinary traditions and customs. The State Library is committed to preserving the State's social history and possesses a strong collection of culinary history material including rare cook books, traditional recipes and various menus. This is an area that the State Library plans to further develop and strengthen.



Guests enjoying Ideas@Breakfast



Visitors at the multi-media exhibition – Channels of History

State Library Tours

The State Library conducted a range of guided tours and presentations to increase public awareness of its services and collections. Regular behind-the-scenes tours were popular, as were specialist tours of the John Oxley Library and the Treasures Tours of the James Hardie Library of Australian Fine Arts. A total of 262 people attended tours this year.

Speaker's Bureau

State Library staff and volunteers presented a range of talks, papers and information sessions to historical societies, public libraries, community groups and the general public.

Black Chicks Talking

In July, the State Library presented a book signing and reading by Leah Purcell, film director and author of *Black Chicks Talking*. This film was a highlight of the Brisbane International Film Festival and at festivals in New York and Sydney. This event complemented the State Library's NAIDOC celebrations with a photographic exhibition by State Library staff member Jo-Anne Driessens who worked as the film's stills photographer.

Young People

Cartoon Workshops

The State Library's popular *Cartoon Workshops* for young people aged 7-17 held in January and July each year, were attended by 501 young people and 48 adults. Professional animators taught young people basic and advanced skills in creating and drawing their own cartoons.

Out of the garage...and into the music industry

As part of the State Library's Lunchtime Talks *Out of the garage...and into the Music Industry*, was presented during Youth Week celebrations. Key music industry representatives gave young people an insight into how to apply for music industry grants which can help secure the funds necessary to promote recordings, produce demos and shoot videos. Panel members included representatives from Q Music, Radio 4ZZZ, Arts Queensland and the Australia Council.

Extreme sports

A youth component of the *100 Not Out* exhibition was a display of skateboarding memorabilia and a demonstration by Kwala Skateboarding legends complemented by a high-energy rock-pop performance by local band *Girls Germs*.

Young Writers Award

The State Library's annual *Young Writers Award* is open to Queensland residents aged between 18 and 25 years who submit a story of up to 2,500 words. This short story competition is designed to encourage and nurture talented young Queensland writers. With a cash prize of \$2,000 and the opportunity to launch a writing career, the *Young Writers Award* has made a great contribution over the years to the development of emerging young Queensland writers.

Since its inception in 1996, this award has played a significant role in identifying a pool of extremely talented Queensland writers, many of whom have since pursued a professional writing career. Former 2001 winner Alasdair Duncan was one of the four finalists in the 2002 Queensland Premier's Emerging Writers Prize and his first novel, *Sushi Central*, has been published by the University of Queensland Press.

One hundred and fifty entries were received with notable entries this year being:

Winner – 2002 *Young Writers Award*
Rachel Rutter for *Sometimes Scary*.

Winner – *Maureen Donahoe*
Encouragement Award of \$500
Chris Currie for *The Quiet Death of the Day*.

Skateboarding demonstration at 100 Not Out exhibition (Janet)



Girls Germs performing at the Kwala Skateboarders' demonstration

Nestlé Write Around Australia

The State Library was again the Queensland coordinator for the highly successful *Nestlé Write Around Australia* writing competition, a program which encourages children from years six and seven in creative writing. A total of 4,872 entries were received, with two winners from year six Simon-Peter Norman from Jandowae writing *The Devils Own* and winner year seven Kahli Scott from Sandgate, Brisbane, writing *Imagination*.

Outreach

The State Library provided support for the establishment of the *Libraries for Lifelong Learning Network* comprising key representatives from the library information and education sectors. The Network facilitates the development of a cooperative environment where learners can access the widest choice of resources to support their information, leisure, cultural and social needs. The Network published a paper titled *Libraries for Lifelong Learning: Towards the Smart State in APLIS, Education Views* (an Education Queensland publication) and the School Library Association of Queensland Newsletter.

In July, the State Library, in partnership with the Australian Library and Information Association (ALIA) Children Youth Services hosted a conference titled *Essential Connections: Connecting School and Public Library Professionals*. The conference brought together public, teacher and TAFE librarians to explore ways in which public librarians and teacher librarians can work together to provide a comprehensive information service for young people in their communities.

The State Library published a paper in *Connecting Challenges, Issues for Teacher and Children's librarians*, titled *Friction, traction to social action: training in library services for Queensland teenagers*.

A series of Young Peoples training programs were presented in Brisbane and regionally with topics including Library Services for Teenagers, Homework Help, Storytelling, Under 5s Sessions and Booktalking.

A number of online young peoples resources were also developed, including *Children's Book Week* resources, Under 5s Activities, Harry Potter Party resources, and Christmas, Easter and Halloween resources.

Community Services

The State Library provides multicultural collections, services, training and consultancy to the Smart Library Network. Community Services covers multicultural services, and services for the aged, people with disabilities, and adult literacy needs.

For library staff throughout Queensland working with these groups, training and support is provided by the State Library. Two training courses were held in November 2002 and May 2003.

During the consultation period for the Millennium Library Project, areas of need were identified and customers from diverse backgrounds including the aged, people from culturally diverse communities and those with disabilities, took part in the focus groups.



Caroleen Woodhouse

Black Chicks talking book signing and talk with Lisa Purcell

**A culture
of continuous
improvement
and
innovation**

Collections

Audit

An audit of the State Library's collections (excluding collections for public libraries) was undertaken in 2002. The project produced detailed qualitative and quantitative profiles of the State Library's collections as they have developed over the last 100 years. Qualitative descriptions of the entire State Reference Library and Special Collections and parts of the John Oxley Library were compiled, drawing on work done in the mid 1990s.

Two types of quantitative profiles were produced, one type based on aggregations of shelf occupancy measurements and the other on item counts, both employing the Australian Library Gateway's version of the Conspectus classification. This means that all shelves were measured over 450 Dewey Decimal ranges and covering 256 subject areas. Some profiling of usage was also undertaken. The collections of the State Reference Library alone measure 18,600 linear metres.

Valuable information emerged about the historical continuity of collections, the use and related storage needs of collections and the trends in publishing and acquisition. The outputs of the project will inform a new collection development policy to assist with the management of existing collections and acknowledge the core collection strengths.

Storage Review

The State Library has reviewed the collections held within the Dutton Park facility with an objective to maximise the utilisation of available shelf space within the redeveloped State Library by identifying

appropriate material for withdrawal and identifying unrecognised valuable material in storage to ensure it is retained and appropriately preserved.

The process developed for the review will be used to evaluate collections on an ongoing basis particularly to detail and document data prior to collection moves and relocations as part of the Millennium Library Project.

Preservation

The State Library contributes directly into the National Plan for Australian Newspapers (N-Plan), which is an agreement where each State or Territory library is responsible for the collection, control and preservation of newspapers that originate in their State or Territory. The State Library completed 485,000 frames of preservation microfilm during the year.

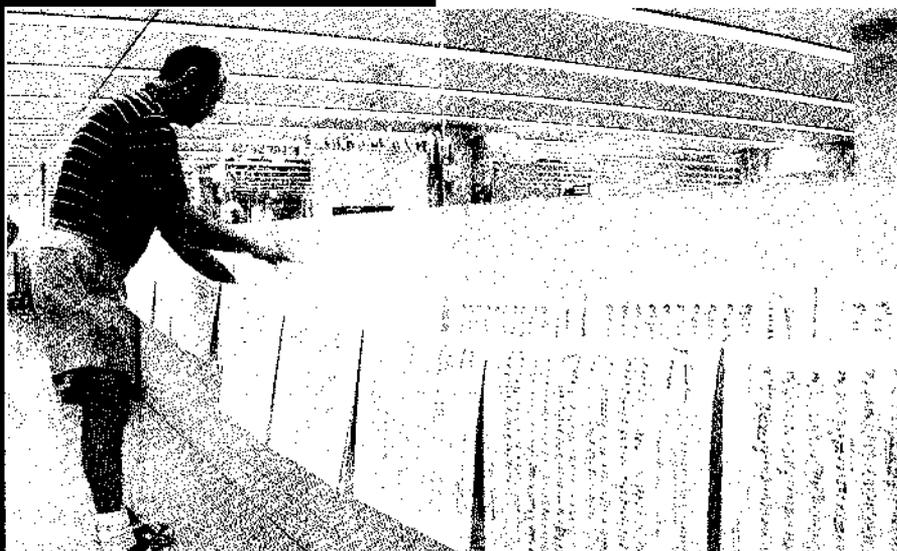
The State Library also completed 7,801 images for future access and preservation of photographic collections. This includes 3,932 images that were digitised for access via the *Queensland Digital Library* and 3,869 photographic negatives and prints produced for long term preservation and display.

The State Library completed the protection of 4,097 cultural heritage items by construction of archival enclosures and boxes. These storage systems prevent damage to books caused by the friction of shelving and retrieving, provide an insulating shield against temperatures and UV light.

One hundred and fifteen cultural heritage treasure items were given comprehensive and specialised conservation treatment to ensure future access and long term preservation.

The State Library's conservation quarantine program minimises the risk of mould and insect infestation that can be transferred from incoming collections. This year, 216 linear metres of records and manuscripts and 754 books were inspected before cleaning and/or treatment to safeguard all repositories.

The State Library's Counter Disaster Plan was put into action in May 2003. A filter pipe in the main air conditioning plant burst. Of the 900 collection items affected to varying degrees by water damage, 100% recovery of these items was achieved.



The State Library's Counter Disaster Plan is put into action

Over 50% of the recommendations from the Preservation Review have been implemented. Central to the recommendations was that preservation be intensified for cultural heritage collections and that sub-contracting to external businesses be followed for processes that do not require internal specialised expertise. This decision will allow for better use of existing staff expertise in ensuring the preservation of State Library collections nominated for long term retention. The State Library will continue to implement the rest of the recommendations.

Process Analysis

A Process Analysis project was initiated to analyse and review work processes across the State Library's Client Services and Collections Program for greater efficiency, value for money, responsiveness to service and staff involvement in the appraisal of workflows.

The processes and workflows associated with shelving and retrieval were redesigned, resulting in an immediate 30% productivity improvement. It is anticipated that ongoing work tracking unit costs and productivity embedded into performance reporting will assist in fostering a culture of continuous improvement and innovation. Other benefits of the redesigned workflows include improved teamwork and multi-skilled staff.

The State Library's Public Library Services has reviewed a range of its business processes. Staff participated in finding ways to deliver services in a more efficient manner. This work resulted in a considerable number of changes including altered supervisory and work unit structures, and the realignment of priorities to better mesh with the framework of the *Smart libraries build smart communities: Future directions of the State Library of Queensland* policy.

Resource Enhancement (Cataloguing), Resource Facilitation (Reference and Retrieval) and Resource Support (Acquisitions, Retrieval and End Processing) have assisted in the streamlining of services and ensured that individual workloads are as equitable as possible. In addition, these changes have provided staff with opportunities to increase skill levels across a wide area of duties thus improving career path development.

Information and Communications Technology

Review

Gibson Quai Pty Ltd (in conjunction with Red Phoenix Group Pty Ltd and the University of Queensland Library) was engaged to review the management of the State Library's Information and Communications Technology (ICT). The purpose of the review was to make recommendations within the context of the Millennium Library Project for the future management of ICT to ensure that the State Library takes advantage of technology to improve statewide library services. As a result of review recommendations regarding increasing the investment in infrastructure to deliver more stable and reliable systems, the State Library installed a Storage Area Network System. This system will allow the storage of digital objects and subsequent distribution via the Internet.

Voyager

A staff *Voyager* User Group was established this year to continue the implementation of the *Voyager* Library Management System, which offers a more user friendly and efficient Web interface to the Universal Catalogue, greatly enhancing access to resources. The *Voyager* User Group met regularly to determine priorities and share experiences from various sections of the State Library, which resulted in conversion issues being corrected and the building of a training database to assist with training and testing of new processes.

ENCompass

The *ENCompass* digital library management system enables access to a range of resources via a single search interface. The system went live with the launch of the *Rawson Archive* website, followed by *The Johnstone Gallery Archive* and *Picture Queensland* websites. During 2002-03, connections to electronic databases, various library catalogues and the Internet have also been established and tested.

Aurora

A major focus of 2002-03 was the expansion and enhancement of the network of Country Lending Service (CLS) libraries using the *Aurora* library management system. Six new sites were added, and ten sites moved to the Version II upgrade of the program. A total of 114 libraries of the 164

CLS libraries including Indigenous Knowledge Centres are now using *Aurora*, which increases the efficiency and consistency in operations within Queensland libraries.

The pilot for the Web based Online Public Access Catalogue (OPAC) for CLS libraries using *Aurora* was launched at the Stanthorpe Shire Library in May 2003. This enhancement enables library members to view their library catalogues from home and place reservations online, with another five libraries planned to use this enhancement next year.

Technical Services

New services implemented for public library clients include processes by which bibliographic records can be exported from the State Library catalogue and imported into another library system. These processes are utilised by Queensland public libraries to acquire records for items borrowed from the State Library.

Significant technical enhancements to the *Voyager* library management system were implemented to enable more efficient item ordering, bibliographic updating and database sharing. These enhancements include:

- importing records from external databases, particularly *Kinetica* (a national database of material held in Australian libraries)
- importing bibliographic records with embedded order data (EOD)
- transmitting orders electronically to vendors.

**A motivated,
skilled
and flexible
workforce**

Staff

As at 30 June 2003, there were 253 employees of the State Library. The number of employees includes both full-time and part-time employees measured on a full-time equivalent basis.

State Library staff are:

- highly educated (70% with tertiary qualifications)
- averaging 14 years service
- two thirds are female.

A review of temporary appointments was conducted to assess which positions would be able to be converted to permanent status, within ongoing operational requirements. Work commenced on converting State Library positions from Board status to Public Servant status and on implementing the outcomes of the various organisational reviews undertaken during the past year.

Workforce Plan

The State Library's *Future Directions* policy highlights the need for an expanded workforce skills mix to deliver on the new service delivery philosophy. A management workshop was held in February 2003 to identify the types of skills required to align with this policy. The *Workforce Plan* will be completed during 2003-2004.

Staff Engagement

The Library Board approved the State Library Change Management Framework which embodies the following principles:

- clear process
- genuine consultation
- consistency with legislation, policy and the code of conduct
- transparent decision making processes
- developing staff capability.

A number of staff working groups were formed to engage staff in a wide range of organisational initiatives. Six groups were formed for the Millennium Library Project. The Staff Working Group model:

- enables a robust process for planning
- allows staff to have meaningful input into shaping decisions affecting working arrangements
- recognises staff knowledge, skills and experience
- facilitates the development of staff skills and capabilities in the areas of project management, collaboration, decision making and problem solving.

Staff Briefings

In 2002-03, a total of 58 Staff Briefings were held on topics of interest to staff, with both internal and external speakers. The State Librarian is an active participant at Staff Briefings, providing staff with updates on policy and planning issues, staff news, and the Millennium Library Project. It is also an opportunity to inform staff about their colleagues participation in internal and external events.

Employee Unions

The State Library strengthened its relationship with the Queensland Public Sector Union (QPSU). The first quarterly Good Faith Bargaining meeting between the QPSU and the State Librarian established a firm foundation for the ongoing relationship between the two organisations.



Staff sorting collections in preparation for ILLP relocation

Under the terms of the Queensland State Government's Enterprise Bargaining arrangements, the State Library strongly supports the Agency Consultative Committee (ACC) which is a joint employer/ union consultative mechanism. Its operation was refined over the past year.

- ACC meetings are now held monthly instead of bi-monthly
- ACC chair role now rotates between a management representative and a staff representative on a quarterly basis
- two extraordinary ACC meetings, in addition to the regular monthly meetings, have been held to address specific issues:
 - February 2003 – proposed options for service delivery during the redevelopment of the State Library
 - June 2003 – proposed amendments to the Performance Planning and Review process
 - two ACC Sub-Committees were formed to address Public Library Services and Millennium Library Project staffing issues.

Staff Survey

The State Library conducts the Queensland Public Agency Staff Survey (QPASS) every two years. The March 2001 survey saw a 45% response from staff. The 2003 survey will be conducted in July 2003. Following the 2001 survey, a staff working group developed a number of recommendations which has resulted in the following initiatives:

- State Librarian's stated commitment to non-tolerance of workplace bullying
- training on workplace bullying for all staff
- STEPS project management system implemented
- review of performance planning and review system
- stronger role for Corporate Administration Agency in job evaluation to ensure equity
- strengthening of all consultative mechanisms, eg Agency Consultative Committee and Workplace Health and Safety Committees
- agreement to direct involvement of staff in change processes which has led to the formation of MLP Staff Working Groups to address a wide range of issues

- review of the Code of Conduct
- development of a new Induction Kit.

Further initiatives to be implemented are:

- supervisory skills training for dealing with bullying
- development of a policy on conference attendance
- supervisory skills training
- development of a staff recognition system.

Following analysis of the results of the 2003 staff survey, a similar process will be undertaken to implement workforce initiatives in response to issues arising out of the survey.

Traineeships

In 2002-03 two Indigenous trainees completed their Certificate III in Library and Information Services as part of the State Library's ongoing commitment to the Queensland Department of Employment and Training's *Breaking the Unemployment Cycle* initiative. A further two trainees commenced the same Certificate program, with their traineeships to be completed in May 2004. The two trainees who completed their traineeships in 2003 have also been successful in winning a State Library scholarship to Queensland University of Technology to undertake studies for the Bachelor degree in Information Technology with a library stream.

Volunteers

State Library volunteers have been invaluable in the areas of tour leading, exhibition hosting, web publishing, and collection sorting and organising. This year 99 volunteers were involved in 27 projects.

The State Librarian presented certificates of service to six volunteers for five years service and to three volunteers for 10 years service. This brings the record of long service among volunteers to 36 with five years service and 14 with 10 years service. This is an outstanding contribution and the State Library thanks all volunteers for their ongoing support for projects and activities that would not be completed otherwise.

Corporate Administration Agency

The State Library and the Corporate Administration Agency worked closely together to ensure all obligations relating to Human Resources Management under the Service Level Agreement between the two agencies were met.

Equal Employment Opportunity Management Plan Implementation

The implementation of the 2001-03 Equal Employment Opportunity (EEO) Management Plan was finalised. A staff survey provided a key indicator of EEO outcomes. The survey found no difference on any workplace morale measure for EEO target group members versus non-target group members.

Training and Development

The State Library conducted and coordinated many different learning and development activities for the staff reinforcing a commitment to lifelong learning. A number of staff from the State Library attended training and development activities including the presentation of papers at conferences in Queensland and nationally.

Conference attendance provides opportunities to forge professional links, understand new and emerging issues affecting the delivery of services and to learn from projects undertaken from other organisations. Staff attended a number of professional conferences and seminars. For a complete list of conferences attended refer to the table on page 34.

Other staff development initiatives undertaken included:

- train the trainer preparation for services including the *Voyager* library management help desk for public librarians and the *BHP Billiton skills.net roadshow* public Internet training
- awareness and compliance training in Occupational Health and Safety and Workplace Bullying.



State Library of Queensland volunteers working in John Oxley Library

Good
governance

Reviews

Strategic Policy Options for the Smart Library Network Review

The *Strategic Policy Options for the Smart Library Network Review* encompassed the triennial review of the Public Library Grants. The review was broadened to consider issues in relation to the development of a Smart Library Network in accordance with the aims of *Smart libraries build smart communities: Future directions of the State Library of Queensland*.

The Library Board of Queensland established a Steering Committee to oversee this review. The committee comprised a wide range of stakeholders including elected members of Local Government and representatives from Arts Queensland, Queensland Treasury, Department of Local Government and Planning, and the Local Government Association of Queensland (LGAQ). The committee appointed independent consultant Veronica Lunn to conduct the review.

A total of 83 recommendations formed the basis of an Implementation Strategy to be achieved in 2003-04. Significant process improvements in service delivery and resource and structural realignment will

result from implementation. The *Strategic Policy Options for the Smart Library Network Review* implementation will be consultative wherever appropriate.

The John Oxley Library Review

The Brisbane Institute was commissioned by the State Library to review the collections, services and operations within the John Oxley Library. Extensive interviews were conducted with internal and external stakeholders. The report presented recommendations covering access to unique resources, a future profile, research capacity, legal deposit and cultural heritage leadership.

The recommendations are being examined by the relevant State Library committees, in particular the Collections Committee. Some recommendations are already being taken up, including the establishment of a John Oxley Library Fellowship to provide opportunities for sponsored research of Queensland history.

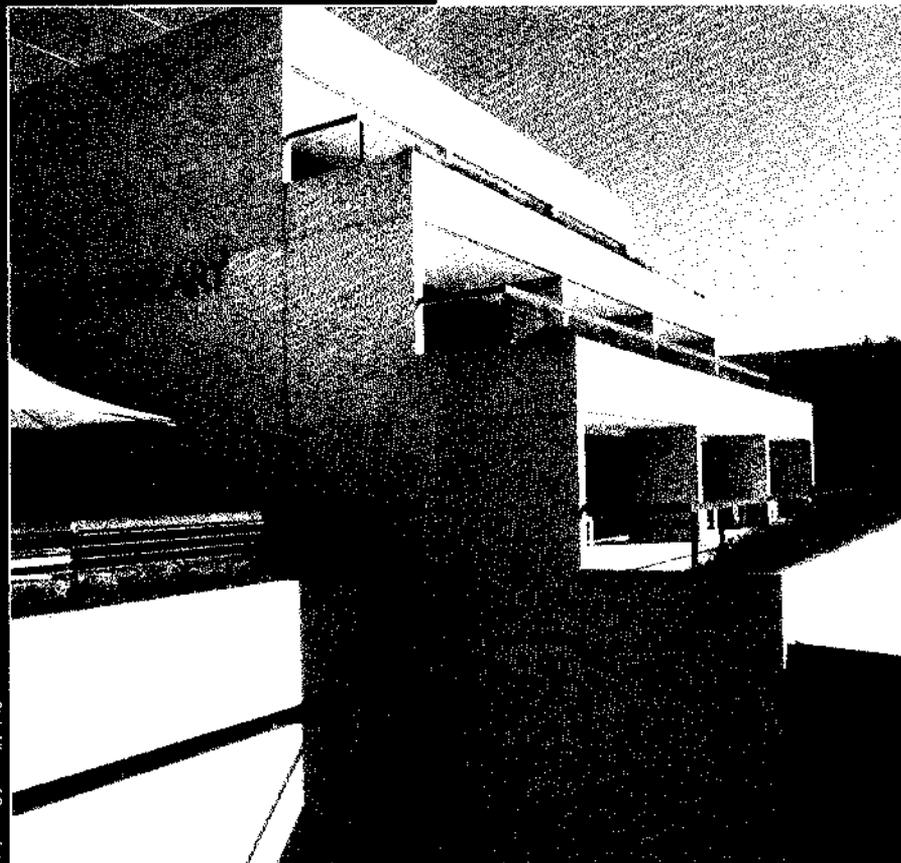
Indigenous Library Services Evaluation

An external evaluation of State Library's Indigenous Library Services was undertaken to assess the program's achievements during the first year of implementation of the Indigenous Library Services Strategy. Review recommendations which will be implemented in 2003-04, include a realignment of staff and financial resources to meet required strategic outcomes, and the development of partnerships to support the Strategy.

Queensland Library Foundation Review

A review of the Queensland Library Foundation was commissioned by the Library Board to consider the current approach to fundraising activities benchmarked against similar Australian institutions. This was important in identifying opportunities to improve performance in the context of the planning and opening of the redeveloped State Library.

A number of recommendations were made to refine the fundraising process and improving the profile of the Queensland Library Foundation. They will provide the basis for a renewed effort in seeking individual, corporate and philanthropic supporters for the State Library in the exciting years ahead.



State Library of Queensland

Resource Development Plan Review

The State Library worked closely during the year with Arts Queensland and Queensland Treasury in an effort to fully understand the funding needs of the State Library to support building maintenance and delivery of new services through the Millennium Library Project and the work required to develop services and systems leading up to its opening.

A consultant was engaged to assist Millennium Arts Project agencies, including the State Library, in validating the bids made for additional funding. There are significant infrastructure costs associated with maintaining the redeveloped State Library, which will more than double in size following its redevelopment. In addition, the development of services and facilities to make optimum use of these new community spaces is critical to the success of the Government's Millennium Arts Project more broadly.

Discussions will continue with relevant agencies in 2003-04 in order to ensure that appropriate resourcing is negotiated with Government for the Millennium Library Project.

Qld.Comm Books Review

An internal audit was conducted during the year of the State Library's Qld.Comm Books. The audit confirmed the profitability of this business unit and established that its accountability processes were sound.

Records Management Project

A Records Management Project was initiated to develop an effective and efficient records management system. This involved the development of records management rules and tools in addition to strategic and operational record keeping implementation plans. These plans articulate the State Library's intent to implement a number of records management best practice methodologies over the next five years. Organisationally, this should facilitate compliance and improved decision making, reduce resource duplication, promote information sharing and accessibility and enable leverage to be achieved through improved responsiveness in information provision and ultimately customer service.

The implementation of these strategies will position the State Library favourably to enable the implementation of ASAP's electronic document/records management system.

Corporate Services

Corporate Administration Agency

The State Library purchases its corporate transactional and policy services through a Service Level Agreement with the Corporate Administration Agency (CAA).

The CAA is a shared service provider to Queensland Cultural Centre Statutory Authorities and other Government departments and agencies. During 2002-03 negotiations commenced to review the Service Level Agreement with the CAA in order to identify potential efficiencies and improvements. The Service Level Agreement operated effectively throughout the year. Monthly meetings are held between Senior Managers from both the CAA and its key client agencies, including the State Library.

An internal audit was conducted of corporate governance across the State Library. The audit represented good practice for an organisation to periodically review its governance arrangements and drew on instruments developed by the Queensland Audit Office to assist in the audit process. The audit did not identify any significant areas of concern.

Libraries Act 1988

On 1 July 2002, the *Public Records Act 2002* changed the title of the *Libraries and Archives Act 1988* to the *Libraries Act 1988*.

Integrated Planning Framework

In 2002-03, the State Library developed an Integrated Planning Framework to ensure that services and resources are aligned with the goals of the *Future Directions* policy as well as Strategic, Operational and Business Plans, the Budget process and staff Personal Performance Planning. The Integrated Planning Framework will be implemented in 2003-04.

Professional Memberships

Council of Australian State Libraries

The Council of Australian State Libraries (CASL) is the peak body representing State and Territory Libraries and the National Library of Australia.

In 2002-03, the State Librarian hosted a CASL meeting in Brisbane (July 2002) and attended CASL meetings in Perth (November 2002) and Sydney (March 2003). State Library staff across all

programs participated in CASL working groups to examine issues in relation to copyright, consortia and licensing, digital services, multicultural services, library performance measures, reference work, cross sectoral partnerships, public programs and communications and collection management.

Australian Library and Information Association

The State Library is an active member of the Australian Library and Information Association (ALIA). Vicki McDonald, Director, Client Services and Collections was appointed to the ALIA Board of Directors. State Library staff were also involved in:

- chairing the ALIA *Public Libraries Reference Group*
- hosting regular meetings of the ALIA *Library Technicians Queensland Group*
- convening the ALIA *Childrens and Youth Services Queensland Group*
- presenting (in partnership with ALIA), the *Essential Connections Connecting School and Public Library Professionals* seminar
- convening the program for the 2003 *New Librarians Symposium*.

Risk Management

During the year the State Library began the implementation of risk management practices throughout the organisation.

Risks include those that relate to State Library's general business as well as those for which the Library Board is accountable under the Millennium Library Project. A risk management working party was approved by the Library Board's Audit and Risk Management Committee and will continue its work in 2003-04 to finalise a risk register for the State Library.

Library Board of Queensland

Annual Report 2002 – 2003

ADDENDUM

Page 31

Ministerial Direction (under s.23 of the *Libraries Act 1988*)

The State Library's theatre was leased on 20 August 2002 by the Voluntary Euthanasia Society of Queensland for its AGM.

In the absence of the State Librarian, officers of the State Library sought advice from the Office of the Minister in response to information received that indicated "exit bags" may be distributed at the AGM.

With the concurrence of the Chairperson, the Minister directed that the State Library not be used for the distribution of "exit bags" for the purpose of assisting suicide.

In giving this direction, the Minister made it clear that he fully supported the right of community groups to use Library facilities for meetings and for free speech on matters of public interest.

A condition of entry was that no exit bags be distributed. This was accepted by a member of the Society who indicated to a State Library staff member that it had not in fact been their intention to distribute such "exit bags" at the meeting.



Ethics Implementation

As required under the *Public Sector Ethics Act 1994*, Section 23, Implementation Statements, the following statement details actions taken during the year to comply with the sections of the *Act* as named.

Section 15 (Preparation of Codes of Conduct)

The State Library Code of Conduct underwent a substantial review. The staff consultation process was completed in June 2003 and the review will be finalised to external consultation stage in July 2003.

Section 19 (Access to Ethics Principle and Obligations and Codes of Conduct)

The current code is available on the staff Intranet. The revised version of the Code will also be available on the Intranet with enhanced electronic linkages to the relevant policy and procedures.

Section 20 (Inspection of Codes of Conduct)

The current Code is available to the public on request. The revised version will be available on the State Library's website.

Section 21 (Education and Training)

Code of conduct training based on the revised Code is planned for all staff in early 2004.

Section 22 (Procedures and Practices)

There will be an ongoing ethics audit of compliance with procedures and practices in conjunction with the development and implementation of the Millennium Library Project from 2003 - 2005.

Whistleblowers Protection Act 1994

The Whistleblowers Protection Act 1994 provides protection to public sector officers who wish to make disclosures of serious wrongdoing in the public interest. The State Library's policy on this matter sets out the process of reporting matters of public interest. No public interest disclosures were received during the year.

Workplace Health and Safety Act 1995

In accordance with the *Workplace Health and Safety Act 1995*, State Library has two Workplace Health and Safety (WHS) Committees: South Bank and Public Library Services. In addition to their separate location-specific meetings, the two WHS Committees have been meeting as a combined group since April 2003 on a six-weekly basis to address WHS issues across the organisation as a whole and, in particular, issues relating to the service delivery during the redevelopment of the State Library. In addition, having a WHS Committee member on each of the MLP Staff Working Groups ensures that WHS implications are considered in all aspects of planning for service delivery during the redevelopment of the Library.

Business Services

Business Research + Solutions Queensland

Business Research + Solutions Queensland (BR+SQ) is the State Library's fee-based reference and research service. During the year BR+SQ:

- met the varied information needs of the business community
- completed 820 research projects and referred a further 720 clients to alternative organisations or resources
- launched the eLearning eBulletin to keep clients informed of online education and training which highlights resources held by the State Library
- partnered with the Department of State Development to help new businesses with their research
- provided crucial and timely information to businesses that, in turn, contributes to the economic development of Queensland
- provided training in Internet skills to 230 individuals with special focus sessions on Legal Resources, Internet for Seniors and Communicating for Seniors.

Qld.Comm Books

Qld.Comm Books operates a service for the State Library and other libraries across Australia. Qld.Comm Books provides a purchasing service for LOTE (Languages Other Than English) books and cataloguing for those books which are generally difficult to obtain for many libraries.

Preservation and Conservation Services

The State Library operates a fee-based service that offers external clients the opportunity to purchase duplicates of existing master holdings of images, microfilm rolls and microfiche sheets. In 2002-03, 8,037 images and 2,571 rolls and sheets of film and fiche were produced as part of this service.

The Library Shop

The State Library's bookshop supports the collections and exhibitions through the sale of Australian literature and non-fiction Australiana, cards, prints and other merchandise.



Staff participating in decision-making

Consultancies

Consultant	Date	Reason engaged	Category	Cost (\$)
Australian Valuation	Sept 2002	To provide valuation of the rare books collections to meet audit requirements	Professional/ Technical	11,318
Libranes Alive	Aug – Nov 2002	Feasibility of provision of library and information services to Environmental Protection Agency from the State Library of Queensland	Professional/ Technical	24,599
Department of Employment and Training	Sept 2002	Independent investigation of a staff grievance	Professional/ Technical	8,400
The Brisbane Institute	Nov – Jan 2003	Review of John Oxley Library	Professional/ Technical	22,000
Linda Griffith Consultancy Pty Ltd	Dec – May 2003	Review of the Queensland Library Foundation	Professional/ Technical	30,163
Paul Memmott	Nov – Dec 2002	Advice on establishment of the Indigenous Knowledge Centre within the Millennium Library Project in association with the Indigenous Reference Group	Professional/ Technical	8,860
Gibson Quai	Feb – May 2003	Review and critically assess SLQ's effectiveness in managing ICT	Professional/ Technical	104,884
DSTC	Feb 2003	Report on new technologies in libraries and impact on MLP	Professional/ Technical	5,200/
M I Murren Trust	Mar 2003	Facilitated a workshop for the review of the Public Library Services collections	Professional/ Technical	3,573
Lunn Consulting	Aug 2002 – Oct 2003	Review SLQ's public library service delivery models, including Public Library Grants	Professional/ Technical	41,500
Lunn Consulting	Feb – May 2003	Indigenous Library Services sustainability evaluation	Professional/ Technical	12,350
Australian Museum	Jun 2003	Advice on Low Oxygen Chamber purchase (ie conservation equipment)	Professional/ Technical	1,750
Robert Longhurst	Jul – Aug 2002	Curatorial services for <i>100 Not Out</i> Exhibition	Professional/ Technical	22,000
Polka Management Services	Jul 2002 – Jun 2003	Collection development for James Hardie Library	Professional / Technical	15,000
TOTAL				311,597

Overseas Travel

Name	Date	Purpose	Destination	Cost(\$)
Lea Giles-Peters Glenn Bourner	30 May – 17 Jun 2002*	To inspect leading edge library and cultural buildings and services ensuring the MLP design is innovative and flexible	Singapore, London, Copenhagen, USA	14,875
Vicki McDonald Anna Raunik	3 – 10 Sept 2002	Participation in the Asia-Pacific ICT Awards, as a regional winner	Malaysia, Singapore	5,133
Madonna Moroney Rose Warsow	25 Oct – 4 Nov 2002	Purchase of Asian language books for on-sale to clients	Thailand, Vietnam, Hong Kong	8,585
TOTAL				\$28,593

*This overseas trip undertaken as part of the MLP project occurred in 2001-02 but appears in the 2002-03 financial reports

Staff Attendance at Conferences

Staff attending	Date	Name of Conference	Location
Dave Allen	May 2003	CEBit ICT Trade Exhibition on new technologies	Sydney
Tracy Gibson	18 – 20 Jun 2003	Australian Book Fair	Sydney
Russell Varney	5 – 6 Jun 2003	Voyager Cataloguers toolkit	Sydney
Lea Giles-Peters Arto Rissanen Bruce Monley, Sandi Taylor, Niles Elvery	2 – 4 Jun 2003	Queensland Public Librarians Association Conference	Mackay
Anne Spelman	14 – 16 Apr 2003	Youth Arts Network Qld	Mackay
Cheryl Mathewsell	23 Jul 2002	Deafness Awareness Seminar	Brisbane
Cheryl Mathewsell	25 Jul 2002	Enhanced Internet Access Seminar	Brisbane
Lea Giles-Peters Fiona Emberton Greg Carmichael	Sept 2002	Local Government Association of Queensland Annual Conference	Maryborough
Julie Geiser	6 – 17 Sept 2002	Resourceful Media Relations	Brisbane
Rod Howard	21 – 22 Nov 2002	CASL – Public Relations, Public Affairs & Communications Group	Canberra
Jo Driessens, Lorris Williams, Belinda Barrowcliffe	Nov 2002	Family History Fair	Lismore
Sandi Taylor	6 & 7 Nov 2002	Australian National Training Authority Conference	Gold Coast
Sandi Taylor	17 – 18 Mar 2003	Philanthropy Conference	Sydney
Bruce MacGregor	12 Jun 2003	Future of Work	Sydney
Bruce Hodsdon	28 Nov – 1 Dec 2002	Film & History Conference	Adelaide
Stephanie Ryan	23 – 27 Apr 2003	10 th Australasian Congress on Genealogy and Heraldry	Melbourne
Vicki McDonald	21 – 24 Apr 2003	Conference of the Book	Cairns
Vicki McDonald	11 – 3 Apr 003	Museums Australia (Qld) 2003 Conference	Mooloolaba
Anna Raunik, Annette McNicol, Annette Daley, Eileen Dwane, Janaya Smith, Erhard Dehmelt, Ruth Gardiner	May 2003	Measure for Measure – Effective evaluation of electronic information resources - Seminar	Brisbane
Christine Clarke	Oct 2002	Art Libraries Society of Australia and New Zealand Conference	New Zealand
Anna Raunik, Helen Rosolen	Dec 2002	New Librarian's Symposium	Brisbane
Laurel Dingle	Sept 2002	Music Librarians conference	Perth
Jenni Thornley, Naomi Elliott	27 May 2003	Rearranging the arrangement – standards and Practices in Archival Description	Brisbane
Helen Thurlow	Oct 2002	National Resource Sharing Forum and Field Day	Canberra
Helen Thurlow	Aug 2002	Kinetica Annual Users Forum	Sydney
Sharon Young	Nov 2002	Picture Australia – annual participants meeting	Canberra
Anna Raunik Rachael Browning	21 – 23 Jan 2003	Information Online	Sydney
Anna Raunik	May 2003	Queensland Arts Council Conference	Ipswich
Lydia Eggunike Shane Bell	1-6 Jul 2002	Preventive Photographic Conservation Workshop - Getty Grant Program	Canberra
Lydia Eggunike	Nov 2002	Colour Photography and digital print conservation	Melbourne
Anna Raunik, Mike Bishop, Grant Collins	18 Oct 2002	Preserving Digital Resources (Caval)	Brisbane
Grant Collins	12 May 2003	Fungal facts: Solving fungal problems in heritage collections	Sydney
Niles Elvery	21 – 22 Feb 2003	History from the Ground Up Conference	Lismore
Leanne Day	5 – 8 Feb 2003	Australasian Victorian Studies Association Conference	Brisbane
Niles Elvery	16 Nov 2002	Oral History Association of Australia (Qld Branch) Conference	Brisbane

Summary of Financial Performance and Position

The 2002-03 financial statements of the Library Board of Queensland reveal the organisation to be in a sound financial position with a strong performance in 2002-03. The Statement of Financial Performance shows a net surplus of \$1.774M was made in 2002-03, which is a significant improvement over the \$751,000 deficit made in the 2001-02 financial year.

The principal reason for the improved position was the additional Millennium Library Project funds in 2002-03, of which a substantial part was directed to capital purchases including library collections, IT hardware, and other plant and equipment. Allocations of some specific grant funds until 2003-04 further contributed to the surplus.

The assets, liabilities, revenues and expenses of the Queensland Library Foundation have been consolidated in the Library Board of Queensland financial statements for the first time in 2002-03. The Library Foundation's surplus of \$209,000 in 2002-03 contributes to the Economic Entity's net surplus of \$1.983M.

The adjustment to the asset revaluation reserve, impacting below the line on the Statement of Financial Performance, reflects a transfer of funds to Accumulated Funds. This is the result of a change in accounting standards which now has the State Library collections assets valued at cost, rather than at "fair value" and are no longer subject to revaluation.

The Statement of Financial Position for the Library Board reveals net assets in excess of \$76.791M, an improvement of \$1.74M over 2001-02, as could be expected from the statement of financial performance surplus result.

The positive net asset position of the Queensland Library Foundation contributes to the total net asset position for the Economic Entity of \$79.174M.

Financial Report

2002 – 2003

Statement of Financial Performance
for year ended 30 June 2003

	Notes	Economic Entity		Parent Entity	
		2003	2002	2003	2002
		\$000	\$000	\$000	\$000
Revenues from ordinary activities					
User charges	3	1,304	1,031	1,300	1,031
Grants and other contributions	4	40,623	36,784	40,595	36,784
Other	5	649	460	550	460
Total revenues from ordinary activities		42,576	38,275	42,445	38,275
Expenses from ordinary activities					
Employee expenses	6	14,009	12,959	14,009	12,959
Supplies and services	7	5,897	6,296	5,840	6,296
Depreciation and amortisation	8	4,419	3,890	4,419	3,890
Grants and subsidies	9	14,223	14,219	14,373	14,219
Other	10	1,993	1,660	1,978	1,660
Total expenses from ordinary activities		40,541	39,024	40,619	39,024
excluding borrowing costs expense		52	2	52	2
Borrowing costs expense		1,983	(751)	1,774	(751)
Net surplus (deficit)		(46,539)	(3,052)	(46,539)	(3,052)
Increase/(decrease) in asset revaluation reserve	22	(46,539)	(3,052)	(46,539)	(3,052)
Net amount of each revenue, expense, valuation or other adjustment not disclosed above recognised as a direct adjustment to equity	22	(46,505)	(1)	46,505	(1)
Total revenues, expenses and valuation adjustments recognised directly in equity		(34)	(3,053)	(34)	(3,053)
Total changes in equity other than those resulting from transactions with owners as owners		1,949	(3,804)	1,740	(3,804)

This Statement of Financial Performance should be read in conjunction with the accompanying notes.

**Statement of Financial Position
as at 30 June 2003**

Library Board
of Queensland

	Notes	Economic Entity		Parent Entity	
		2003	2002	2003	2002
		\$000	\$000	\$000	\$000
Current assets					
Cash assets	11	4,080	1,399	1,913	1,399
Receivables	12	783	328	760	328
Inventories	13	47	57	44	57
Other	14	7	-	7	-
Total current assets		4,917	1,784	2,724	1,784
Non-current assets					
Other financial assets	15	10	-	-	-
Property, plant and equipment	16	75,811	75,008	75,811	75,008
Intangibles	17	785	520	785	520
Total non-current assets		76,606	75,528	76,596	75,528
TOTAL ASSETS		81,523	77,312	79,320	77,312
Current liabilities					
Payables	18	395	416	537	416
Interest bearing liabilities	19	107	108	107	108
Provisions	20	1,207	994	1,207	994
Other	21	-	-	38	-
Total current liabilities		1,709	1,518	1,889	1,518
Non-current liabilities					
Interest bearing liabilities	19	640	743	640	743
Total non-current liabilities		640	743	640	743
TOTAL LIABILITIES		2,349	2,261	2,529	2,261
NET ASSETS		79,174	75,051	76,791	75,051
Equity					
Contributed equity	22	1,455	1,444	1,455	1,444
Retained surpluses	22	52,919	2,268	50,536	2,268
Asset revaluation reserve	22	24,800	71,339	24,800	71,339
TOTAL EQUITY		79,174	75,051	76,791	75,051

This Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Cash Flows
for year ended 30 June 2003

	Notes	Economic Entity		Parent Entity	
		2003 \$000	2002 \$000	2003 \$000	2002 \$000
Cash flows from operating activities					
<i>Inflows:</i>					
User charges		876	1,172	872	1,172
Grants and other contributions		40,597	36,758	40,633	36,758
GST collected on sales		223	123	175	123
GST input tax credits		1,271	1,279	1,251	1,279
Interest received		558	418	458	418
Other		4	2	4	2
<i>Outflows:</i>					
Employee costs		(13,839)	(12,838)	(13,832)	(12,838)
Supplies and services		(5,592)	(8,355)	(5,567)	(8,355)
Grants and subsidies		(14,523)	(14,219)	(14,523)	(14,219)
GST paid on purchases		(1,288)	(1,316)	(1,247)	(1,316)
GST remitted to ATO		(205)	(146)	(158)	(146)
Borrowing costs		(52)	(2)	(52)	(2)
Other		(1,798)	(40)	(1,794)	(40)
Net cash provided by/(used in) operating activities	23	6,232	2,836	6,220	2,836
Cash flows from investing activities					
<i>Inflows:</i>					
Sale of property, plant and equipment		69	41	69	41
Borrowings		-	851	-	851
<i>Outflows:</i>					
Payments for Valuables		(151)	(77)	(151)	(77)
Payments for Library Collection		(4,408)	(3,627)	(4,408)	(3,627)
Payments for plant and equipment		(787)	(959)	(787)	(959)
Payments for intangibles		(325)	(520)	(325)	(520)
Borrowing repayments		(104)	-	(104)	-
Net cash provided by/(used in) investing activities		(5,706)	(4,291)	(5,706)	(4,291)
Net increase/(decrease) in cash held		526	(1,455)	514	(1,455)
Library Foundation cash at beginning of year		2,155	-	-	-
Cash at beginning of financial year		1,399	2,854	1,399	2,854
Cash at end of financial year	11	4,080	1,399	1,913	1,399

This Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and Forming Part of the Financial Statements for year ended 30 June 2003

1. Objectives of the Organisation

To provide equitable access to quality State and public library services in Queensland.

The State Library is predominantly funded for the outputs it delivers by Parliamentary appropriations. It also provides the following services on a fee for service basis:

- reproduction services;
- Bookshop and merchandising;
- BR+SQ (Business Research and Solutions Queensland);
- networking charges and Internet training; and
- Qld.COMM.Books.

2. Summary of Significant Accounting Policies

(a) Basis of Accounting

The financial statements are a general purpose financial report and have been prepared in accordance with the *Financial Administration and Audit Act 1977*, the *Financial Management Standard 1997*, Australian Accounting Standards, Statements of Accounting Concepts, Urgent Issues Group Abstracts and other prescribed requirements.

Except where stated, the financial statements have been prepared in accordance with the historical cost convention.

The accounting policies adopted are consistent with those of the previous year.

The accrual basis of accounting has been adopted for all transactions and balances.

(b) The Reporting Entity

In the financial statements, the term parent Entity refers to the Library Board of Queensland, and includes all transactions undertaken by the Board. The term Economic Entity refers to the consolidated entity of the Library Board of Queensland and the Queensland Library Foundation. (Refer note 28)

(c) Grants, Benefits and Contributions

Grants, donations and gifts which are non-reciprocal in nature are recognised as revenues.

Contributions of assets are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

(d) Cash Assets

For the purposes of the Statement of Financial Position and the Statement of Cash Flows, cash assets include all cash and cheques receipted but not banked as well as deposits at call with financial institutions. It also includes liquid investments with short periods to maturity that are convertible readily to cash on hand at the entity's option and that are subject to a low risk of changes in value.

(e) Receivables

Trade debtors are recognised at the nominal amounts due at the time of sale or service delivery, settlement on trade debtors generally being required within 30 days from the invoice date.

The collectability of receivables is assessed periodically with provision being made for doubtful debts. All known bad debts have been written off.

Notes to and Forming Part of the Financial Statements for year ended 30 June 2003

2. Summary of Significant Accounting Policies (contd)

(f) Inventories

Inventories represent stock on hand for sale through the Library's bookshop operations as well as books and publications held by the Queensland Library Foundation.

Inventories on hand are valued at the lower of cost and net realisable value. Cost is based on a weighted average cost method.

(g) Acquisitions of Assets

Actual cost is used for the initial recording of all acquisitions of assets, other than collections, controlled by the entity.

Assets acquired at no cost or for nominal considerations are recognised at their fair value at date of acquisition in accordance with AAS21 - *Acquisition of Assets*.

Cost is determined as the value given as consideration plus costs incidental to the acquisition, including all other costs incurred in getting the assets ready for use.

(h) Property, Plant and Equipment

All items of property, plant and equipment, with a cost, or other value, in excess of \$2,000 are recognised in the financial statements in the year of acquisition.

Items with a lesser value are expensed in the year of acquisition.

(i) Collections

Capital expenditure on the collection (eg book purchases) are recorded as additions to the State Library Collection and depreciated over the assets' useful lives. In accordance with the Queensland Treasury's *Non-Current Asset Accounting Guidelines*, the State Library's Collections are valued "at cost", and future additions will be added at cost. Heritage assets such as manuscripts have not been included in the Collection valuation as their value cannot be reliably measured.

(j) Heritage and Cultural Assets (Valuables)

Capital expenditure on rare or heritage book purchases is recorded as an addition to valuables. Due to the nature of these valuables they are not depreciated.

(k) Intangibles

All intangible assets with a cost or other value greater than \$50,000 are recognised in the financial statements, items with a lesser value being expensed.

(l) Amortisation and Depreciation of Property, Plant and Equipment

Depreciation on property, plant and equipment is calculated on a straight line basis so as to write-off the values of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the entity.

Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the entity.

Notes to and Forming Part of the Financial Statements for year ended 30 June 2003

2. Summary of Significant Accounting Policies (contd)

(l) Amortisation and Depreciation of Property, Plant and Equipment (contd)

For each class of depreciable asset the following depreciation rates were used:

Class	Depreciation Rates
Valuables	Nil
Collections	
Public library	14.25%
Serials	5%
Other	2%
Plant and equipment	
Computers	30%
Audio equipment	20%
Furniture and fittings	15%
Office equipment	20%
Intangible	Amortisation Rates
• Business application	14.28%

(m) Revaluation of Non-Current Physical Assets

Heritage and cultural assets have been measured at fair value in accordance with AASB 1041, *Revaluation of Non-Current Assets* and Queensland Treasury's *Non-Current Asset Accounting Guidelines for the Queensland Public Sector*.

A revaluation of the Library's heritage and cultural assets was undertaken at 30 June 2002 to determine the market value of these assets. The revaluation was conducted by Mr. G. Addicott, FAPI MPIA, Regional Manager of the Australian Valuation Office, Darwin.

The methodology to determine Fair Value of heritage and cultural assets was undertaken by an assessment of national and international market prices for antiquarian and other collectibles.

For the 2002-3 financial year, Mr. L. Berkelouw, an independent expert on cultural and heritage assets, advised that there was little or no movement in the valuation of the Library's heritage and cultural assets. As a result of this advice the State Library has not applied an index to its heritage and cultural assets.

All other non-current assets, principally plant and equipment and intangibles, are measured at cost.

(n) Leases

A distinction is made in the financial statements between finance leases, that effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership, and operating leases under which the lessor effectively retains substantially all such risks and benefits.

Where a non-current asset is acquired by means of a finance lease, the asset is recognised at an amount equal to the present value of the minimum lease payments. The liability is recognised at the same amount. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are representative of the pattern of benefits derived from the leased assets and are expensed in the periods in which they are incurred.

Notes to and Forming Part of the Financial Statements for year ended 30 June 2003

2. Summary of Significant Accounting Policies (contd)

(o) Other Financial Assets-Investments

Financial assets are brought to account at the lower of cost and recoverable amount and are disclosed at the fair values indicated in Note 15.

Interest revenues are recognised as they are accrued.

(p) Payables

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price gross of applicable trade and other discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

(q) Employee Entitlements

Wages, Salaries and Annual Leave

Wages, salaries and annual leave due but unpaid at reporting date recognised in the Statement of Financial Position include related on-costs such as payroll tax, workcover premiums and employer superannuation contributions. The new Enterprise Bargaining Agreement for public sector employees is anticipated to be approved early in 2003-04. As it will be backdated to June 2003, accruals are recognised for the impact of this event. Also, the provision for annual leave accrued at 30 June is restated at 2003-04 pay rates, as required by AASB 1028.

Long Service Leave

Under the State Government's long service leave scheme a levy is made on the board to cover this expense. Amounts paid to employees for long service leave are claimed from the scheme as and when leave is taken.

No provision for long service leave is recognised in the financial statements, the liability being held on a whole-of-Government basis and reported in the financial report prepared pursuant to AAS31 - *Financial Reporting by Governments*.

Superannuation

Employer superannuation contributions are paid to Qsuper, the superannuation plan for Queensland Government employees at rates determined by the State Actuary.

No liability is recognised for superannuation benefits in the financial statements, the liability being held on a whole-of-Government basis and reported in the financial report prepared pursuant to AAS31 - *Financial Reporting by Governments*.

(r) Taxation

The Library's activities are exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax (GST). As such, input tax credits receivable and GST payable from/to the Australian Tax Office are recognised and accrued.

(s) Rounding and Comparatives

Amounts included in the financial statements have been rounded to the nearest \$1,000 or, where that amount is \$500 or less, to zero.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

The Queensland Library Foundation is consolidated in the State Library of Queensland's Economic Entity financial statements for the first time in 2002-03. Hence, the comparison for the 2001-02 Economic Entity do not include the Queensland Library Foundation.

Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003

	Economic Entity		Parent Entity	
	2003 \$000	2002 \$000	2003 \$000	2002 \$000
3. User charges				
BR+SQ	94	101	94	101
Reproduction services	151	169	151	169
Bookshop & merchandising	154	111	154	111
Book sales	-	18	-	18
QCOMM	617	328	617	328
Network services	-	16	-	16
Internet Services	122	94	122	94
Other	166	194	162	194
Total - User charges	1,304	1,031	1,300	1,031
4. Grants and other contributions				
Donations	154	-	-	-
Arts Queensland	39,952	36,148	40,385	36,148
Commonwealth Government	-	510	-	510
Industry contributions	500	100	210	100
Goods received below fair value	17	26	-	26
Total - Grants and other contributions	40,623	36,784	40,595	36,784
5. Other revenues				
Interest	576	417	477	417
Gain on sale property, plant and equipment	69	41	69	41
Miscellaneous	4	2	4	2
Total - Other revenues	649	460	550	460
6. Employee expenses/Number of employees				
Employee expenses:				
Wages and salaries	10,440	9,669	10,440	9,669
Employer superannuation contributions	1,349	1,206	1,349	1,206
Long service leave levy	171	161	171	161
Annual leave expenses	932	768	932	768
Payroll Tax	603	556	603	556
Other	514	599	514	599
Total - Employee expenses	14,009	12,959	14,009	12,959
Number of employees:	253	248	251	248
The number of employees includes both full-time employees and part-time employees measured on a full-time equivalent basis.				

**Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003**

Library Board
of Queensland

	Economic Entity		Parent Entity	
	2003	2002	2003	2002
	\$000	\$000	\$000	\$000
7. Supplies and services				
Bookshop & merchandising	276	71	276	71
Communications	295	298	295	298
Consultants and contractors	507	461	492	461
Corporate service charges	1,097	983	1,097	983
Facilities costs - other	240	208	240	208
Facilities costs - Queensland Cultural Centre	1,243	1,294	1,243	1,294
Freight and postage	458	462	458	462
Information technology	194	294	194	294
Exhibits and materials	119	101	107	101
Preservation - collection	272	307	272	307
Printing, stationery and office supplies	233	296	233	296
Repairs and maintenance	194	303	194	303
Sundries	439	738	426	738
Travel	313	480	313	480
Goods received below fair value	17	-	-	-
Total - Supplies and services	5,897	6,296	5,840	6,296
The amounts relating to property lease and expenses and insurance expenses have been transferred to Note 10.				
8. Depreciation and amortisation				
Collection	3,876	3,424	3,876	3,424
Plant and equipment	483	466	483	466
Computer software	60	-	60	-
Total - Depreciation and amortisation	4,419	3,890	4,419	3,890
9. Grants and subsidies				
Bookstock for Independent Libraries	13,762	13,721	13,762	13,721
Queensland Library Foundation subsidy	-	150	150	150
Innovations Grants	161	170	161	170
CLS Equipment	132	146	132	146
Other	168	32	168	32
Total - grants and subsidies	14,223	14,219	14,373	14,219
10. Other expenses				
External audit fees	15	9	11	9
Internal audit fees	28	-	28	-
Insurance premiums - QGIF	46	40	46	40
Operating lease rentals	1,674	1,580	1,674	1,580
Bad and doubtful debts	11	-	-	-
Board fees and expenses	28	22	28	22
Loss on sale of assets	184	-	184	-
Other	7	9	7	9
Total - Other expenses	1,993	1,660	1,978	1,660

Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003

	Economic Entity		Parent Entity	
	2003	2002	2003	2002
	\$000	\$000	\$000	\$000
11. Cash Assets				
Imprest accounts	9	9	9	9
Cash at bank and on hand	156	238	(11)	238
Cash deposit accounts	3,915	1,152	1,915	1,152
Total - Cash assets	4,080	1,399	1,913	1,399
12. Receivables				
<i>Current</i>				
Trade debtors	371	87	349	87
Less Provision for Doubtful debts	(11)	-	-	-
GST Receivable	207	190	186	190
Less: GST payable	(30)	(12)	(29)	(12)
Long service leave reimbursements	63	57	63	57
Interest	28	4	23	4
Other	155	2	168	2
Total - Receivables	783	328	760	328
13. Inventories				
<i>Current</i>				
Inventories held for resale - Bookshop	47	57	44	57
14. Other				
<i>Current</i>				
Prepayments	7	-	7	-
15. Other Financial Assets				
<i>Non-current</i>				
Public Trustee - Qld Community Foundatoin	10	-	-	-
16. Property, plant and equipment				
Heritage and Cultural Assets: (Valuables)				
At independant valuation	27,836	30,888	27,836	30,888
At cost	228	77	228	77
Revaluation decrement	-	(3,052)	-	(3,052)
	28,064	27,913	28,064	27,913
Library collections				
At cost	71,952	67,544	71,952	67,544
Less: Accumulated depreciation	(25,383)	(21,507)	(25,383)	(21,507)
	46,569	46,037	46,569	46,037
Plant and equipment:				
At cost	3,502	5,678	3,497	5,678
Less: Accumulated depreciation	(2,324)	(4,620)	(2,319)	(4,620)
	1,178	1,058	1,178	1,058
Total - Property, plant and equipment	75,811	75,008	75,811	75,008

Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003

16. Property, plant and equipment (contd)

Reconciliation

Reconciliation of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current reporting period.

	Heritage & Cultural Assets 2003 \$	Library Collections 2002 \$	Plant & Equipment 2003 \$	Total 2002 \$
Carrying amount at start of year	27,913	46,037	1,058	75,008
Acquisitions	151	4,408	787	5,346
Donations	-	-	-	-
Disposals	-	-	(184)	(184)
Revaluation increment/(decrement)	-	-	-	-
Depreciation/Amortisation	-	(3,876)	(483)	(4,359)
Carrying amount at end of year	28,064	46,569	1,178	75,811

Economic Entity		Parent Entity	
2003 \$000	2002 \$000	2003 \$000	2002 \$000

17. Intangibles

Non-current

Computer software

At cost

Accumulated depreciation

845	-	845	-
(60)	-	(60)	-
785	-	785	-

Work in progress

Computer software

-	520	-	520
785	520	785	520

18. Payables

Current

Long service leave levy payable

Trade creditors

Grants

Other

Total - payables

48	44	48	44
61	127	57	127
-	-	150	-
286	245	282	245
395	416	537	416

19. Interest-bearing liabilities

Current

Queensland Treasury Corporation borrowings

Non-current

Queensland Treasury Corporation borrowings

107	108	107	108
640	743	640	743

No assets have been pledged as security for any liabilities.

Loans are carried at face value, interest being recognised as an expense as it accrues. All borrowings are in \$A denominated amounts. Repayment is seven years.

Principal and interest repayments are made quarterly in arrears.

The market value of borrowings as notified by the Queensland Treasury Corporation was \$771,897. This represents the value of the debt if the Library repaid it in full at balance date.

Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003

	Economic Entity		Parent Entity	
	2003	2002	2003	2002
	\$000	\$000	\$000	\$000
20. Provisions				
<i>Current</i>				
Annual leave	1,207	994	1,207	994
21. Other current liabilities				
Unearned revenue	-	-	38	-
Total - Other current liabilities	-	-	38	-
22. Changes in equity Accumulated Surplus				
Opening balance	4,442	3,019	2,268	3,019
Net surplus/(deficiency)	1,983	(751)	1,774	(751)
Transfer from Asset Rev Reserve *	46,539	-	46,539	-
Restatement of annual leave provision	(45)	-	(45)	-
Closing balance	52,919	2,268	50,536	2,268
Contributed equity				
Opening balance	1,444	1,445	1,444	1,445
Transactions with owners as Owners				
• Net leave liabilities transferred from other Government entities	11	(1)	11	(1)
Closing balance	1,455	1,444	1,455	1,444
Asset Revaluation Reserve				
Opening balance	71,339	74,391	71,339	74,391
Transfer to Accumulated Surplus *	(46,539)	-	(46,539)	-
Revaluation increment/decrement	-	(3,052)	-	(3,052)
Closing balance	24,800	71,339	24,800	71,339
Closing balance of Asset revaluation reserve by class:				
Heritage & cultural assets (Valuables)	24,800	24,800	24,800	24,800
Library collections	-	46,539	-	46,539
Total - Asset Revaluation Reserve	24,800	71,339	24,800	71,339

* The Asset Revaluation Reserve represents valuation adjustments to assets that are subject to specific revaluation methodologies. The Library Collection assets are now valued at cost rather than "fair value" and are no longer subject to revaluation. The amount of the Revaluation Reserve relating to Collections has been transferred to Accumulated Funds. This reassignment provides for a more relevant positioning of this portion of the Reserve.

**Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003**

	Economic Entity		Parent Entity	
	2003	2002	2003	2002
	\$000	\$000	\$000	\$000
23. Reconciliation of net surplus/deficit to net cash provided by/(used in) operating				
Net surplus/(deficit) from ordinary activities	1,983	(751)	1,774	(751)
Non-cash items				
Depreciation expenses	4,419	3,890	4,419	3,890
Goods below fair value	-	(26)	-	(26)
Loss on sale of property, plant & equipment	184	-	184	-
(Gain) on sale of property, plant & equipment	(69)	(41)	(69)	(41)
Net leave liabilities transferred	11	(1)	11	(1)
Restatement of annual leave provision	(45)	-	(45)	-
Changes in assets and liabilities				
(Increase)/decrease in net receivables	(612)	115	(432)	115
(Increase)/decrease in inventories	17	(9)	13	(9)
(Increase)/decrease in prepayments	(45)	-	(7)	-
Increase/(decrease) in creditors	138	(393)	121	(393)
Increase/(decrease) in employee entitlements	213	52	213	52
Increase/(decrease) in other current liabilities	38	-	38	-
Net cash provided by operating activities	6,232	2,836	6,220	2,836

24. Non-cash financing and investing activities

Assets and liabilities donated to/transferred by the State Library and recognised as revenues and expenses (where applicable for the current year) are set out in Notes 4 and 7 respectively.

25. Commitments for Expenditure

(a) Non-cancellable operating lease commitments

Commitments under operating leases at reporting date are inclusive of anticipated GST and are payable as follows:

• Not later than one year	1,480	1,549	1,480	1,549
• Later than one year and not later than five years	874	2,364	874	2,364
• Later than five years	-	-	-	-
	2,354	3,913	2,354	3,913

Equipment Leases

The lease commitments are for equipment principally used by the general public (photocopiers and printers) and office accommodation.

Lease payments are generally fixed. However, where the owner is affected by any future increase or decrease in the cost of hiring out the equipment, due to a change in law or regulation, the Library must pay to the owner, by way of increased instalments, an amount which represents the increased cost or reduced amount payable. Purchase options exist in relation to technology leases, and they do not contain any restrictions on financing or other leasing activities.

Property Leases

Lease payments are negotiated and reviewed to market every two years. Renewal options exist, and there are no restrictions on financing or other leasing activities within current agreements.

(b) Expenditure Commitments

There are no capital commitments to be reported.

Notes to and Forming Part of the Financial Statements for year ended 30 June 2003

26. Contingencies

There are no known contingent assets or liabilities of a significant nature at balance date.

27. Financial Instruments Economic Entity

Interest Rate Exposure

The Library Board of Queensland is exposed to interest rate risk through its investments in the Commonwealth Bank of Australia (CBA) Cash Deposit Fund. At balance date the interest rate was 4.8%.

	Contractual Repricing/Maturity Date					Total \$'000	Weighted Average Rate %
	Floating Interest Rate	1 year or less	1 to 5 years	Greater than 5 years	Non Interest Bearing		
	\$'000	\$'000	\$'000	\$'000	\$'000		
Financial Assets							
Cash	165	-	-	-	-	165	n/a
CBA Cash Deposit	-	3,915	-	-	-	3,915	4.80
Receivables	-	-	-	-	783	783	n/a
Total	165	3,915	-	-	783	4,863	n/a
Financial Liabilities							
Payables	-	-	-	-	395	395	n/a
Interest-bearing liabilities	-	107	640	-	-	747	5.96
Total	-	103	471	277	416	1,267	n/a

- Floating interest rate represents the most recently administered market rate applicable to the instrument at 30 June 2003.
- The fixed rate represents weighted average market interest rate.

Credit Risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial assets is the carrying amount of those assets, net of any provision for doubtful debts, as indicated in the Statement of Financial Position.

Net Fair Value

The net fair value is determined as follows:

- The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximate their carrying amounts.
- The net fair value of other monetary financial assets and financial liabilities is based on market prices where a market exists, or is determined by discounting expected future cash flows by the current interest rate for financial assets and liabilities with similar risk profiles.

Financial Instruments	Total Carrying Amount		Net Fair Value	
	2003	2002	2003	2002
	\$000	\$000	\$000	\$000
Financial Assets				
Cash	165	247	165	247
CBA Cash deposit fund	3,915	1,152	3,915	1,152
Receivables	783	328	783	328
Financial Liabilities				
Payables	395	416	395	416
Queensland Treasury Corporation Borrowings	747	108	747	108

**Notes to and Forming Part of the Financial Statements
for year ended 30 June 2003**

28. Controlled Entity

The following entity is controlled by the State Library of Queensland.

Name of Controlled Entity

Queensland Library Foundation

Audit Arrangements

Auditor-General of Queensland

The assets, liabilities, revenues and expenses of the Queensland Library Foundation have been consolidated in these financial statements for 2002-03.

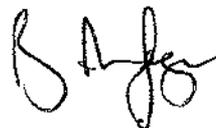
**Certificate of the
Library Board of Queensland**

The foregoing financial statements have been prepared pursuant to section 46F of the *Financial Administration and Audit Act 1977* and other prescribed requirements. We certify that :

- (a) the statements together with the other information and notes to and forming part thereof are in the form required by the Treasurer and are in agreement with the accounts of the Library Board of Queensland and the consolidated entity; and
- (b) in our opinion –
 - (i) the prescribed requirements for the establishment and keeping of accounts have been complied with in all material respects; and
 - (ii) the statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards, of the transactions of the Library Board of Queensland and the consolidated entity for the financial year ended 30 June 2003, and of the financial position at the end of that year.



Emeritus Professor Roy Webb, AO
Chairperson
Library Board of Queensland
11 September 2003



Bruce MacGregor
Director, Organisational Effectiveness
State Library of Queensland
11 September 2003

Independent Audit Report to the Library Board of Queensland

Scope

The financial statements

The financial statements of the Library Board of Queensland include the consolidated statements of the consolidated entity comprising the Library of Queensland and the entities it controlled at the end of the year or from time to time during the year. The financial statements consist of the statement of financial performance, statement of financial position, statement of cash flows, notes to and forming part of the financial statements and certificates given by the board and officer responsible for the financial administration of the Library Board of Queensland, for the year ended 30 June 2003.

The Board's Responsibility

The Board is responsible for the preparation and true and fair presentation of the financial statements, the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial statements.

Audit Approach

As required by law, an independent audit was conducted in accordance with the *QAO Auditing Standards*, to enable me to provide an independent opinion whether in all material respects the financial statements present fairly, in accordance with the prescribed requirements, including any mandatory financial reporting requirements as approved by the Treasurer for application in Queensland.

Audit procedures included -

- examining information on a test/sample basis to provide evidence supporting the amounts and disclosures in the financial statements;
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Board;
- obtaining written confirmation regarding the material representations made in conjunction with the audit; and
- reviewing the overall presentation of information in the financial statements.

Independence

The *Financial Administration and Audit Act 1977* promotes the independence of the Auditor-General and QAO authorised auditors.

The Auditor-General is the auditor of all public sector entities and can only be removed by Parliament.

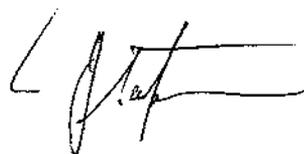
The Auditor-General may conduct an audit in a way considered appropriate and is not subject to direction by any person about the way which powers are to be exercised.

The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matter which in the Auditor-Generals opinion are significant.

Audit Opinion

In accordance with section 46G of the *Financial Administration and Audit Act 1977*,

- (a) I have received all the information and explanations I have required; and
- (b) in my opinion -
 - (i) the prescribed requirements in respect of the establishment and keeping of accounts have been complied with in all material respects; and
 - (ii) the statements have been drawn up so as to present a true and fair view, in accordance with prescribed accounting standards of the transactions of the Library Board of Queensland and the consolidated entity for the financial year 1 July 2002 to 30 June 2003 and of the financial position as at the end of that year.



J E Harten, FCPA

Acting Director of Audit

Assistant Auditor-General

(As Delegate of the Auditor-General of Queensland)

Queensland Audit Office

Brisbane

17 September 2003

State Library of Queensland

Corner Stanley & Peel Streets
South Bank
PO Box 3488
South Brisbane, Qld 4101

Phone 07 3840 7666
Fax 07 3846 2421

Public Library Services
299 Montague Road
West End, Qld 4101

Offsite storage facility
162 Annerley Road
Dutton Park, Qld 4102

Indigenous Library Services
Institute of TAFE – K Block
Eureka Street
Manunda, Cairns, Qld 4870

ISSN 0480-7308

**Copies of this Annual Report are
available at www.slq.qld.gov.au
or by contacting Marketing &
Communications
on ☎ 07 3840 7768.**



Queensland
Government
Arts Queensland